

WATERTOWN PARKS, RECREATION & FORESTRY DEPARTMENT

Minutes of Board Meeting – March 28, 2017

Bramble Park Zoo – Discovery Center – 5:30 p.m.

Members Present: Pat Shriver, Justin Struckman, Scott Johnston, Lee Rycraft and Bill McElhany

Members Absent: Heidi Stoick and Jon Solum

Staff Present: Jay DeLange, Nate Geist, Terry Kelly, Todd Walker and Dan Miller

Staff Absent: Levi Pearson, excused

Media: Rich Remmers, Watertown Public Opinion

Guests: none

Call to Order: President Shriver called the meeting to order.

Delegations: Angela Syhre, representing Angie's Paddle and Pedal. Her request was moved to item 7.c., New Business, Open.

1. **Approval of Agenda** – Motion by Johnston to approve Agenda, seconded by Rycraft. Motion carried.
2. **Approval of Minutes** – Motion by Struckman to approve the minutes of the February 28, 2017 Board meeting, seconded by McElhany. Motion carried.
3. **Approval of Bills and Payroll** – Motion by Johnston to approve the March 2017 bills and payroll, seconded by Struckman. Motion carried.
4. **Volunteer Approval** – Motion by McElhany to approve Zoo volunteers listed on report, with the addition of Jim Clark, seconded by Rycraft. Motion carried. Amended by email query on 3/30/17 to include Marv Sherrill as volunteer at Cattail Crossing Golf Course, approved.

5. **Superintendent and Status Reports**

a. **Parks, Forestry & Cemetery** – See written report. Announcement that Nate Geist is resigning as Interim Superintendent and will return to his previous position as Parks Technician.

b. **Zoo** – See written report. Dan announced the implementation of a Native American Exhibit at the Zoo.

c. **Recreation** – See written report. Discussion on Prairie Lakes Wellness Center progress.

d. **Golf Course** – See written report. Driving range opened March 27, 2017. The Blue and Red courses are scheduled to open March 30, 2017.

6. **Old Business** –

a. **Discussion on progress of new softball complex (tabled from 2/28/17 meeting)** – Discussed program needed to finish turf grow-in at new softball complex. Suggestion to use Golf Superintendent, Todd Walker's recommendation on seed mixtures. Director will set meeting with contractors and engineers.

b. **Open** – None

7. **New Business** –

a. **Discussion on Foundation Fields Shade Project** – Discussion to hold off on Field 4, 10-row bleacher shade structure and proceed with rest of project.

b. **Discussion on City Park Campground Rules** – Discussed proposed rules with no action taken.

c. **Open** – Motion by Johnston to accept in-kind labor, such as cleaning beach, checking buoys, etc., from Angie's Paddle and Pedal doing business at City Park, in exchange for a percentage of revenue cash payment, seconded by McElhany. Motion carried.

Shriver shared information on the J & J Addition development and potential park dedication.

8. **Executive Session** – none.

9. **Adjournment** – Motion by Struckman to adjourn, seconded by Johnston. Motion carried.

Jay DeLange, Director