

AGENDA

WATERTOWN PARKS, RECREATION & FORESTRY BOARD MEETING

TUESDAY, JANUARY 28, 2020

5:30 p.m.

****Discovery Center – Bramble Park Zoo****

800 10th St. NW

Call to Order

Public Comment

Delegations

1. Approval of Agenda
2. Approval of Minutes of January 2, 2020 (December 2019) Board meeting
3. Approval of Facility Committee Minutes from January 15, 2020
4. Approval of LAZS Committee Minutes from January 21, 2020
5. Approval of Bills & Payroll for January 2020
6. Volunteer Approval
7. Old Business
 - a. Open
8. New Business
 - a. External Facility Snow Removal Policy
 - b. Authorization to Call for Bids for Phase 1 of Kampeska Trail Loop
 - c. Zoo Accreditation Proposal
 - d. Open
9. Superintendent and Status Reports
 - a. Program Report
 - i. Recreation
 - ii. Ice Arena
 - b. Maintenance Report
 - i. City Park & Cemetery
 - ii. Golf Course
 - iii. Parks & Forestry
 - iv. PLWC/Auditorium/Fieldhouse/Aquatic Center
 - c. Zoo
10. Executive Session
11. Adjournment

WATERTOWN PARKS, RECREATION & FORESTRY DEPARTMENT
Minutes of January 2, 2020 Board Meeting (December 2019 meeting)
Discovery Center, Bramble Park Zoo – 5:30 p.m.

Members Present: Pat Shriver, Bill McElhany, Justin Struckman and Bruce Buhler

Members Absent: Scott Johnston, Melissa Terronez, Lee Rycraft

Staff Present: Terry Kelly, Jeremy Herrboldt, Todd Walker, Matt Brandsrud, Dan Miller

Staff Absent: John Small

Media: Dan Crisler, Watertown Public Opinion

Guests: Dan Albertsen, Mayor Sarah Caron

Call to Order: President Shriver called the meeting to order.

Public Comment: none

Delegations: Doug Andree. Motion by Buhler to allow one continuous foundation with separate bases on Andree plot at Mt. Hope Cemetery, seconded by Struckman. Motion carried.

1. **Approval of Agenda** – Motion by Buhler to approve Agenda, seconded by McElhany. Motion carried.
2. **Approval of Minutes of November 26, 2019 Board Meeting** – Motion by McElhany to approve the minutes of the November 26, 2019 Board meeting, seconded by Struckman. Motion carried.
3. **Approval of Bills and Payroll** – Motion by McElhany to approve the December 2019 bills and payroll, seconded by Struckman.. Motion carried.
4. **Volunteer Approval** – Motion by Struckman to approve Zoo volunteers as listed, seconded by McElhany. Motion carried.
5. **Old Business** –
 - a. **Update on Department Reconfiguration** – Terry updated Board on status of staff reassignments.
 - b. **Open** – Discussed marketing plan at facilities with Board.
6. **New Business** –
 - a. **ADA Accessible Playground** – Discussed moving forward with adding a few ADA accessible structures in playgrounds.
 - b. **Authorization to Call for Bids – Sourcewell – for the following Projects/Purchasing:** Motion by Struckman to recommend to City Council to purchase a Forestry Tractor/Loader off Sourcewell contract, seconded by McElhany. Motion carried. Motion by Buhler to recommend to City Council to go to bid on new golf cart lease, seconded by Struckman. Motion carried.
 - c. **Open** – none
7. **Superintendent and Status Reports**
 - a. **Parks & Forestry**– See written report.
 - b. **Recreation** – See written report.
 - c. **Zoo** –See written report. Discussion on adding a second full time employee with funding sources.
 - d. **Golf Course**– See written report.
 - e. **PLWC**
 - f. **City Park & Cemetery** – see written report.
8. **Executive Session** – none
9. **Adjournment** – Motion by Struckman to adjourn, seconded by McElhany. Motion carried.

Terry Kelly, Interim Director

Watertown Parks, Recreation & Forestry Department

Minutes of January 8, 2020 Facilities Committee Meeting

Fieldhouse Conference Room – 12pm

Members Present: Pat Shriver, Lee Rycraft and Justin Struckman

Staff Present: Jeremy Herrboldt, Matt Brandsrud, Josh Maag, Andrew Magedanz, Doug Taken

Guests: Laurie Taken

1. **City Park Rules and Policies**-Committee members agreed to recommend to the Board these following changes at Stokes Thomas City Park.
 - A. No double ups for camping units
 - B. No vehicles that are not designed for highway use within the campground. (Examples include ATV's, UTV's, and Golf Carts.)
 - C. 11 p.m. quiet hours start time looking to enforce and will look at meeting with the Police Department for help in enforcement.
 - D. Starting to explore reservation system software to be in line with other campgrounds. Fourteen days in advance to schedule. Will check on software to do this and what the options are.
 - E. Fourth of July weekend fireworks have become a real problem at City Park. Committee asking Assistant Director Terry Kelly to present this to the Safety Committee and see what can be done.
2. **Ice Arena and Snow Days**-Discussion on when the City calls a snow day to close City run facilities, what should happen with the Ice Arena? Committee felt that the Maintenance Manager use his discretion as to whether the Ice Arena opens or not and the availability of employees.
3. **City Auditorium Rental Rate of the County**-Discussion of the \$250.00 per month fee the County pays to rent the two offices. Staff will look further into it and figure out if this is enough of a fee, or that more should be asked for in the future.
4. **Open**-None
5. **Adjournment**

Jeremy Herrboldt – Recreation Programs Manager

LAKE AREA ZOOLOGICAL SOCIETY
Minutes of Board Meeting – January 21, 2020
Bramble Park Zoo – 12:00 noon

Members Present: Steve Hageman, Will Morlock, SaLena Engels, Mike Vener, Chad Johnson and Doug Alvine.

Members Absent: Rhonda Sederberg, Susan Munger, Rebecca Reeves, Dale Christensen, and Dr. Mei-yao Louis.

Staff Present: Dan Miller, Jim Lloyd, Jaime Stricker and Kim Konrad

Guests Present: Alderman Glen Vilhauer and Interim Parks, Recreation & Forestry Director Terry Kelly

Meeting called to order by President Doug Alvine

Approval of New Board Member—Motion by Mike Vener to approve Dr. Andrea Hennen as a LAZS board member, seconded by SaLena Engels. Motion carried. Dr. Hennen owns Glacial Lakes Veterinary Clinic, which the zoo uses for veterinary services.

Approval of Minutes – Motion by SaLena Engels to approve the minutes, seconded by Chad Johnson. Motion carried.

Approval of Bills – Motion by Will Morlock to approve the bills, seconded by SaLena Engels. Motion carried.

Old Business:

- A. **Zoo Update**—Dan Miller reported the focus right now is AZA accreditation and snow removal. Dan also reported the capuchin monkeys have moved to another zoo. Jim reported the staff is busy working on winter maintenance projects in the shop.
- B. **2020 Budget Approval—Motion** by Mike Vener to accept the 2020 budget as recommended by the Finance Committee, seconded by SaLena Engels. Motion carried. Highlights include: enrichment increased (AZA); endowment interest will be used to fund \$45,000 commitment for Zookeeper position; and received \$30,000 AWCF grant to modernize zoo exhibits (funds deposited December, 2019 to be spent in 2020); and possible additional AWCF funds for Site Master Plan (if we provide a match to earlier grant).
- C. **Open**—

New Business:

- A. **Zookeeper Funding—Motion** by Steve Hageman to approve a two-year commitment of \$8,000 per year to supplement the Watertown Area Community Foundation two-year grant of \$45,000 per year to fund an additional zookeeper position, subject to approval from Parks, Recreation & Forestry Board and City Council, seconded by Mike Vener. Motion carried. Funding breakdown: \$45,000 from Watertown Area Community Foundation grant, \$8,000 from Lake Area Zoological Society and \$8,000 from O&M budget. The board discussed concerns of funding after the two-year commitments.

- B. Animal Care Building/Quarantine Building Motion—Motion** by Will Morlock to recommend to the Park & Rec Board to proceed with either: 1) the design phase and bid documents for the Animal Care Building in 2020 and construction in 2021 or 2) construct a Quarantine Facility in 2020, seconded by Steve Hageman. Motion carried.
- C. Downsizing Animal Collection and Exhibits—Dan** reported on possible “Modernizing”, not downsizing, Animal Collection and Exhibits suggestions: surplus capuchin monkeys (already transferred out) and yaks; remove duck building, bird world side exhibits, swift fox; 3 duck ponds, some fish tanks and reptile display window in Zoo Center; and house 2 cat species instead of 3 species.
- D. Modernizing Existing Facilities—Dan** reported 2020 projects: adding viewing window to snow leopard exhibit; attach 2 of the tri-plex exhibits together to make one larger exhibit; and add viewing windows to the primate bridge.
- E. Open—**

Motion by Will Morlock to adjourn the meeting, seconded by SaLena Engels.

NEXT MEETING – Tuesday, February 18, 2020 at 12:00 noon at the Bramble Park Zoo

Parks, Recreation and Forestry Board

Proposed Policy

Effective: January 28th, 2020

At the conclusion of a winter storm, Park maintenance staff will check the accessibility of all outdoor public facilities within the operational control of the Department. At which time staff will clear snow as needed. Workers will not be called in on a weekend, evening or holiday in order to perform maintenance at external facilities unless deemed a necessity by the Department Head or Facility Manager.

Recreation Board Report January 2020

- The Recreation staff has officially moved into the Prairie Lakes Wellness Center and so far so good with everyone get acclimated to the new surroundings. I have had a lot to learn in a small time frame while still doing my previous job, but we are pushing through. Staff at the PLWC has been great showing me the ropes and helping where possible.
- All staff have been working hard on trying to get the Summer Brochure together. This year with putting the PLWC in for the first time, we have been challenged with developing a new way to do this. Bids for the brochure are due on February 21. The brochure will be out to the public on Tuesday, April 7.
- Currently we have 57 new members at the Prairie Lakes Wellness Center for the New Year. Good numbers so far as the building has been very busy since the first of the year.
- Group Fitness classes at the Prairie Lakes Wellness Center hit 45,085 patrons up from 42,000 last year.
- City League continues on this season with 22 teams participating. This will also be the first year were we will be having an Adult Basketball Tournament coming up on February 22. We hope that a lot of the City League teams will sign up as well as other teams from different communities throughout this area of South Dakota.
- Volleyball is going well with the Co-Ed League that has 14 teams participating and the Open League which will be starting up on January 22 with 18 teams playing.
- Dodgeball League just started up with 10 teams in this season's edition. A good portion of the teams are from Lake Area Technical Institute.
- Pickleball League will also be getting underway on January 23. Currently we have 44 registered players and possibly more by the time it starts.
- The Prairie Lakes Wellness Center hosted the Park and Rec. Fast Break Tournament on January 11 in the Active Heating Sports Zone. We had 12 teams that participated with teams from Watertown, Brookings, Canton, Clark/Willow Lake, Florence/Henry and others. A lot of positive feedback on the building from people who haven't been there before.
- The same day as the Fast Break Tournament the Prairie Lakes Wellness Center also hosted a swim meet in the pool. It was a smaller meet but everything went well and really had no problems with both events taking place, other than we could use some more parking spots. Both groups worked together well which was big positive.
- The State Swim Meet will be taking place coming up on February 28-March 1.
- The Active Heating Sports Zone will be busy every weekend except for Super Bowl Sunday, and Easter Weekend through the month of May. We are even getting some basketball summer tournaments already being lined up.

Volunteers: None

Jeremy Herrboldt – Recreation Programs Manager

RECREATION BOARD REPORT DECEMBER 2019

Programs Upcoming:

Open Volleyball	1/22/2020
Pickleball League	1/23/2020
Adult Basketball Tournament	2/22/2020
Basketball Madness	2/24/2020
Adult Wiffleball	3/10/2020
Spring Singles Disc Golf League	3/19/2020

Programs Ongoing:

Adult Soccer
 City League Basketball
 Co-ed Volleyball League
 Dodgeball League
 Open Skates at Ice Arena
 Sr. Activities

Programs Ending:

Fastbreak Tournament
 Future Arrows Basketball clinic

<u>Auditorium/ Fieldhouse Usage Revenue</u>	Season to Date <u>1/21/20</u>
Watertown Youth Soccer Association	\$ 2,800
Watertown Baseball Association	\$ 2,400
Hockey	\$ 1,500
Private Fieldhouse, Auditorium, PLWC Rentals	\$ 35,483
Weight Watcher Rentals	\$ 3,041
Auditorium/Fieldhouse Birthdays	<u>\$ 7,174</u>
Total Revenue	\$52,398

ICE ARENA
Season and Year to Date Comparison
JANUARY 2020

<u>Season Tickets</u>	<u>Season Ending</u> Totals	<u>Season to date</u>		
	<u>2018-2019</u>	<u>1/21/2018</u>	<u>1/16/2019</u>	<u>1/15/2020</u>
Family	5	6	4	2
Individual	21	24	26	19
 <u>Special Interest Groups: (Season tickets purchased)</u>				
Youth Hockey Association		0		
Families	94	12	10	0
Individuals	10	100	94	0
Initiation & Wobbler	136	130	130	74
Pucks and Ponytails				8
Adult Hockey Program	20	20	20	17
Figure Skating Club		0		
Individuals	39	33	39	0
Families	11	10	11	0
 <u>Daily Admissions</u>				
Paid Family/Family Member	80/329	82/338	52/219	46/186
Individual	2047	2,067	1,653	1267
Season Pass Usage	<u>1517</u>	<u>1,118</u>	<u>1,278</u>	<u>869</u>
	3893	3,523	3,150	2322
 # of Open Skate Sessions	 32	 21	 20	 20
 Average Daily Attendance	 122	 168	 158	 116
 <u>Adult Hockey Attendance Totals</u>				
- Sessions/Participants	17/205	11/138	12/145	5/125
- Season Pass/Daily Individual	148/57	98/40	101/44	94/31
 <u>Rentals and Adult Hockey Drop In</u>				
- Adult Hockey Drop In	\$285	\$ 140	\$ 220.00	\$ 150.00
- Rentals	\$7,231	\$ 2,582	\$ 2,625	\$ 470.00

**MT. HOPE CEMETERY
STATUS REPORT COMPARISON
December 2019**

BURIAL INFORMATION

	Dec-17		
	No.	Fees	Amount
Regular Opening	53	\$625	\$33,125
Weekend/Holiday Opening	17	\$845	\$14,365
Cremation Opening	24	\$310	\$7,440
Cremation Wkend/Holiday	8	\$530 <small>(1 wkend fee only)</small>	\$4,460
Late Fee <i>(new in 2019)</i>			
Columbarium Opening	8	\$75 <small>(1 wkend fee only)</small>	\$820
Infant	3	\$156.25 <small>(Infant section - free)</small>	\$312.50
Disinterment	0	\$625	\$0
Total Burials	113		

	Dec-18		
	No.	Fees	Amount
Regular Opening	63	\$625	\$39,375
Weekend/Holiday Opening	20	\$845	\$16,900
Cremation Opening	21	\$310	\$6,510
Cremation Wkend/Holiday	9	\$530	\$4,770
Late Fee <i>(new in 2019)</i>			
Columbarium Opening	6	\$75 <small>(add'l wkend fees)</small>	\$750
Infant	4	\$195.00 <small>(Infant section - free)</small>	\$195
Disinterment	1	\$1,250	\$1,250
Total Burials	124		

	Dec-19		
	No.	Fees	Amount
Regular Opening	66	\$656	\$43,296
Weekend/Holiday Opening	19	\$887	\$16,853
Cremation Opening	28	\$325	\$9,100
Cremation Wkend/Holiday	12	\$556	\$6,672
Late Fee <i>(new in 2019)</i>			
Columbarium Opening	5	\$231	\$1,155
Infant	3	\$79	\$237
Disinterment	5	\$205 <small>(Infant section - free)</small>	\$164
	0	\$1,312	\$0
Total Burials	138		

2016 Total	2017 Total	2018 Total
55	53	63
17	17	20
30	24	21
7	8	9
0	0	0
2	8	6
2	3	4
0	0	1
113	113	124

TOTAL REVENUE FROM OPENINGS

\$60,522.50

\$69,750.00

\$77,477.00

\$59,027.50

\$60,522.50

\$69,750.00

LOT INFORMATION

	Dec-17		
	No.	Fees	Amount
Lot Sale	62	\$625	\$38,750
	14	\$765	\$10,710
Columbarium Sale	0	\$52.50	\$0
Overuse Fee	6	\$625	\$3,750
	4	\$765	\$3,060
Perpetual Care	4	\$310	\$1,240
	4	\$385	\$1,540
Recording Fee (affidavit - 3 pg)	34	\$30	\$1,020
Niche Sale	10		\$18,850
Maus Storage Fee	4	\$135	\$540
Monument Settings	69	\$75 <small>(1 @ \$67 : 10 @ \$70)</small>	\$5,117
Affidavit Fee	0	\$140	\$0

	Dec-18		
	No.	Fees	Amount
Lot Sale	102	\$625	\$63,750
	11	\$765	\$8,415
Columbarium Sale	0	\$52.50	\$0
Overuse Fee	6	\$625	\$3,750
	3	\$765	\$2,295
Perpetual Care	4	\$310	\$1,240
	1	\$385	\$385
Recording Fee (affidavit - 3 pg)	50	\$30	\$1,500
Niche Sale	4		\$7,060
Maus Storage Fee	0	\$135	\$0
Monument Settings	42	\$75	\$3,150
Affidavit Fee	0	\$140	\$0

	Dec-19		
	No.	Fees	Amount
Lot Sale	62	\$656	\$40,672
	18	\$803	\$14,454
Columbarium Sale	0	\$55	\$0
Overuse Fee	6	\$656	\$3,936
	1	\$803	\$803
Perpetual Care	5	\$325	\$1,625
	6	\$404	\$2,424
Recording Fee (affidavit - 3 pg)	34	\$30	\$1,020
Niche Sale	3		\$3,925
Maus Storage Fee	1	\$142	\$142
Monument Settings	57	\$79 <small>(5 @ old fee of \$75)</small>	\$4,483
Affidavit Fee	0	\$140	\$0

2016 Total	2017 Total	2018 Total
\$39,330	\$38,750	\$63,750
\$14,600	\$10,710	\$8,415
\$0	\$0	\$0
\$3,570	\$3,750	\$3,750
\$3,650	\$3,060	\$2,295
\$1,487.50	\$1,240	\$1,240
\$1,095	\$1,540	\$385
\$1,020	\$1,020	\$1,500
\$5,410	\$18,850	\$7,060
\$260	\$540	\$0
\$3,640	\$5,117	\$3,150
\$0	\$0	\$0

TOTAL REVENUE FROM LOT SALES AND FEES

\$84,577.00

\$91,545.00

\$73,484.00

\$74,062.50

\$84,577.00

\$91,545.00

**CATTAIL CROSSING GOLF COURSE
BOARD REPORT
JANUARY 2020**

Notes:

- The staff continues to work on repairs to some of the golf course equipment and has begun to get caught up with the major preventative maintenance.
- The staff has also been busy re-organizing the shop for better efficiency and inventory control of equipment parts. A program has also been developed for keeping more detailed equipment repair records along with associated costs.
- I am currently planning for the addition of trees behind 6 Yellow green. The existing trees were removed late this past fall for safety reasons.
- Staff attended pesticide re-certification class this month to renew their applicator's license for the next two years.
- I continue to work on labor needs for the upcoming 2020 season as it pertains to the number of employees along with pay increases for seasonal help which will be required.
- All fertilizer and chemical programs for 2020 have been developed with products having been ordered for the season and will be beginning to arrive.
- Golf course supplies (flags, cups, etc.) will also be ordered and arriving soon in preparation for the upcoming season.
- As needed, the staff continues with snow removal tasks around the shop, clubhouse and cart buildings. We also maintain the bike trail which runs alongside the golf course.
- Advertising for bids for the new golf cart lease has begun. Bids will be submitted by and opened on Feb. 3, 2020. At this time, a determination will be made and a recommendation made for city council approval later that day, provided that the bids fall within the budget approved for this project.

Upcoming

- The staff will be attending continuing education classes and seminars along with annual turf conferences and equipment expos in February and 1st week of March.

**Todd Walker
Golf Course Superintendent
Cattail Crossing Golf Course**

Parks and Forestry

Board Report

January 2020

Parks

- Ice arena activities are in full swing with games, practices, open skates, rentals, etc.
- Compressors were down for the second and third time on January 8 and 19; Johnson Controls had to transfer gas from compressors 1 & 3 to 2 & 4.
- Christmas banners and wreaths will be being taken down when weather/time allows.
- Snow removal is keeping everyone busy clearing parking lots, trails, and sidewalks.
- New lights for the back portion of the shop have been ordered and will be put in when electrical contractor is able to do so.
- Service and maintenance on equipment will continue through the winter months.
- Staff has attended the first class for their Commercial Pesticide recertification classes with the mosquito portion to take place in early February.
- Transition to the new organizational structure is ongoing and has been difficult at times but we are working through the hiccups to try to make this easy for everyone.

Forestry

- Staff has been busy keeping the two outdoor rinks cleaned and flooded.
- Help with snow removal has kept crew very busy.
- Staff was unable to attend the South Dakota Arborists Association conference in Sioux Falls due to weather/road conditions.
- Still waiting on an itemized quote for repairs to the bucket truck to determine the proper course of action.
- Have been working to get a quote for a whole city tree inventory to be completed by an outside source.

Matt Brandsrud

Parks, Recreation, & Forestry Facilities Maintenance Manager

Maintenance

PLWC, City Auditorium, Fieldhouse and Outdoor Pool

Below are various maintenance items that I am addressing

1. Air Quality testing in the pool area
 - We are currently getting complaints from members and their children of skin and respiratory problems. Am working with a company out of SF.
2. Replacing an expensive control board for one of the roof top units, but first trying to figure out what caused the board to burn out.
 - Before Xmass we had a control board burn out and is running our unit above the pool. We are meeting with various officials sometime in the week of 1/27 to determined the cause.
3. Continue to research on why we have continuous leaks in the ceiling of the weight room.
 - From the day we open we had leaks, mainly in one area. At this time nobody can come up with why it is leaking.
4. Gathering cost of installing (2 to 4) handi cap door openers in key areas of the locker room/pool area.
 - We realize that handi cap openers were not installed in the locker rooms going out to the pool.
5. Looking into purchasing ultra violet lights for the pools (3)
 - Second time in 3 years that we will have to replace 3 ultra-violets for the three bodies of water in the pool area. These bulbs have a life expectancy of 18 to 20 months. I feel that is way too short of time. Cost is approximately \$6,000 to \$7,000 for 3 bulbs.
6. Finishing up of caulking the inside SE corner of the pool.
 - The two corner walls in the (SE) corner of the pool area have moved to the point that it need to be recaulked. They did the inside in early December but will need to do the outside when it warms up.
7. Researching the need to purchase a maintenance contract to flush out pipes of boilers to prolong the length of time for the boilers in the PLWC.
 - Have been approached by a Boiler expert represented by Hyllard to maintain our pool boilers to keep it from building up with rust.

Bramble Park Zoo Board Report January 2020

Animal Care

- Consulting veterinarian spent 41 hours performing rounds and consults
- Aquarium maintenance (repairing sand filter valve, replaced protein skimmer pump on clown tank, repair to lion fish exit pipe)
- Loading capuchin monkeys
- Record keeping on ZIMS
- Animal Enrichment
- Animal training program restructuring and implementation
- Initial Animal welfare assessment are done
- Routine fecal exams
- Jaguar pain management
- Treating eye on skink
- Treating 1.0 spider monkey
- 0.1 goat & 0.1 coyote (arthritis)
- Heart guard canids
- Training part-time animal staff
- Worming Black and Ruffed lemurs, camels
- Vasectomy on 1.0 spider monkey
- Quarantine 1.0 pygmy goat
- Rehab. Birds
- Trimming hoofs and floating teeth on pony
- Trimming teeth on alpacas
- Exam and suture wounds on 0.1 coyote

Maintenance Projects

- Snow removal
- Painting and repairing safety barricades
- Repair to dodge truck
- Purchased equipment to be able to weld aluminum
- Repair to barn animal waterers
- Repair to barn faucet
- Fabricating stands for aquarium plants
- Fabricated heated coyote waterer
- Making lemur training stations
- Covering kangaroo building drains and fitting mats on floor
- Pumping kangaroo lift station
- Repairing table saw
- Researching and purchasing snow blower (2020 budget item)
- Assembling reptile cages
- Repair to work horse

Education, Roots & Shoots, Special Events, and Marketing

- Teachers are looking forward to spring and booking field trips.
- Old MacDonald Zoo School to be held on 2/14 when there is no school in Watertown.
- A ZooSnooze sleep over is planned for the weekend before Spring Break. Sign-up online!
- Outreach programs were presented at Jenkins Living Center and Avantara Lake Norden.
- The Zoo Educator taught lessons to all 7th grade students at WMS. The "How to Read a Skull" inquiry program reached 300 middle school students.
- The 2019/2020 United Way campaign wrapped up with \$716,000 in donations.
- Sippin' Safari is 6 months away! Save the date now – July 24 6-9pm! Ages 21 and over only.
- Monthly "Animal Encounters" continue on Power 106.3.

Other

- Project Skills and Human Service Agency provided 0 hours of volunteer time.
- Weekly vet training meeting and training sessions
- Completed Annual Reports for USFWS permits
- Planning for proposed animal care center/quarantine building
- Annual report to SD Animal Industry Board

Upcoming

- Continue focusing on AZA accreditation deficiencies

Animal Update

Animal Acquisitions

1.0 Pygmy goat

Animal Deaths

1.0 Spider monkey (killed by cage mate)

1.0 Swift fox (pending)

0.0.1 Scarlet ibis (unk)

Animal Births & Hatches

Animal Disposition

2.2 White-throated capuchin

Rehab Birds

Status

Volunteers

Julie Rose Larson

Patricia Wells

Debi Olson

Joshua Stricker

BRAMBLE PARK ZOO
Status Report and Comparison
January 2020

DAILY ATTENDANCE

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>YTD</u> <u>1/21/18</u>	<u>YTD</u> <u>1/21/19</u>	<u>YTD</u> <u>1/21/20</u>
Adult	18,925	17,474	17,950	33	53	7
Youth	9,590	9,650	9,526	14	29	6
LAZS	13,406	12,205	11,739	102	135	36
Under 2	4,011	4,022	4,374	8	7	0
Non-paid Education	7,588	7,079	6,880	21	46	3
Codington Schools	319	145	286	0	0	0
Free Passes	1,244	1,347	1,007	7	8	0
Reciprocity	2,357	2,447	935	8	0	0
Free Days	4,348	5,978	2,703	0	0	0
50% Reciprocity - adult	149	159	763	1	4	0
50% Reciprocity - youth	114	103	633	3	0	0
Tax Exempt - adult	563	464	259	0	0	0
Tax Exempt - youth	1,561	1,416	1,633	0	0	0
Tax Exempt - Cod. Schools	200	303	389	0	7	0
Tax Exempt - 50% Rec. - youth	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	64,375	62,792	59,077	197	289	52

DAILY RECEIPTS

Admissions	\$253,765	\$243,082	\$257,049	\$435	\$782	\$493
Concessions	\$0	\$31,447	\$30,859	\$153	\$33	\$251
Rentals (Wagons/Strollers)	\$0	\$1,293	\$1,426	\$0	\$10	\$0
Gift Shop	\$0	\$50,572	\$56,232	\$173	\$218	\$482
Education Programs	\$32,383	\$30,912	\$33,982	\$396	\$760	\$853
Over/Short	<u>\$0</u>	<u>-\$119</u>	<u>-\$33</u>	<u>\$1</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	\$286,148	\$357,187	\$379,514	\$1,158	\$1,802	\$2,079

ADDITIONAL RECEIPTS

Coin Operated Machines	\$0	\$15,418	\$15,460	\$0	\$83	\$392
Other Misc. Revenue	\$4,218	\$607	\$36,316	\$0	\$6	\$0
Memberships (I/F/G from LAZS)	\$0	\$68,295	\$71,598	\$0	\$3,313	\$1,858
Donations	\$229,148	\$40,340	\$34,532	\$0	\$3,000	\$3,000
Sale of Generated Fixed Assets	\$4,990	\$8,665	\$5,608	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL	\$238,355	\$133,325	\$163,514	\$0	\$6,402	\$5,250