

AGENDA
WATERTOWN REGIONAL LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING
160 6th Street NE
May 17, 2018 5:15 p.m.
Marge Tauber South Dakota Room

1. Roll call
2. 2019 and Long-Term Capital and Equipment Budget Requests
3. Boiler Update
4. Confirm meeting time change
5. Adjournment

Next meeting: June 12, 2018 at 4:15pm

CIP 2019 and Long Range Items

Items (Technology)	Budgeted From	Cost	Priority	Year	Cost	Notes
3 Staff Computers	Fines Fund	2,700	1	2019		900/desktop with monitors
16 Lab Computers	Fines Fund	14,400	1	2019		900/desktop with monitors
4 YA and 6 Catalog Computers	Fines Fund	9,000	1	2019		900/desktop with monitors
Staff Copier/Printer/Fax	Fines Fund	6,500	1	2019		HP 11x17 - \$4,150/ del 175 letter/legal 3,650ish
Receipt Printers	Fines Fund	2,745	1	2019		305/printer 9 instead of 8? Cost of 9=2,745
Software - Envisionware	Fines Fund	1,500	1	2019		Print/reservation station management yearly with addition of MobilePrint
Security Cameras	Fines Fund	4,000	2	2019		500/camera - 13 IP/digital cameras; 24 analog (16 converting analog to digital, 8)
10 Laptops	Fines Fund		3	2020	12,000	1,200 perhaps some wiggle room to 1,000/piece
Server for public side in rack mount	Fines Fund		3	2022	8,000	Put in 5 year plan 2022, bargain basement installed in 2017
Total Fines Fund		40,845			20,000	

Items (Other)	Budgeted From	Cost	Priority	Year	Cost	Notes
Materials Budget	General Fund	100,500	1	2019	103,500	From 2018 Long Range CIP
Floor Scrubber	General Fund	5,000	1	2019		New request
Dakota Room Chairs (10)	General Fund	2,600	2	2019		On 2019 Long Range CIP
Open Area Sanitizing Fogger	General Fund	2,000	2	2019		New request
Flooring	General Fund		1	2020	25,000	Replacement of worn flooring
Walk Behind Vacuum	General Fund		2	2020	2,200	Replacement for one we've had since opening of building, is on CIP schedule for every 12 yrs
Carpet Cleaner	General Fund		2	2021	8,000	Replacement, not on CIP schedule
Total General Fund		110,100			138,700	