

**PROPOSED AGENDA**  
**PUBLIC WORKS / FINANCE / SAFETY COMMITTEE**  
**Monday, August 6, 4:00 pm**

Call to Order

1. Approval of Consent Agenda:
  - a. Approval of minutes from the July 16, 2018 meeting.
2. Public Input
3. Approval of Agenda
4. Consideration of Change Order No. 3 with Duininck Inc. for the 2018 Sanitary Sewer Replacements Project No.1808, for an increase of \$9670.00.
5. Old Business
6. New Business
7. Executive Session Pursuant to SDCL §1-25-2
8. Adjourn

*Note: It is expected that a **quorum** of the City Council will be in attendance at this committee meeting.*

## **PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING**

Monday, July 16, 2018

Present: Mayor Caron and Council Members Albertsen, Buhler, Danforth, Lalim, Mantey, Roby Solum, Vilhauer & Weyh

Also Present: Mike Boerger, Kristen Bobzien, Colin Paulsen, Matt Roby, Doug Ries & others

The meeting was called to order by Mayor Sarah Caron.

### **Approval of the Consent Agenda**

Motion was made by Josh Weyh and seconded by Beth Mantey to approve the following items on the Consent Agenda: minutes from the July 2, 2018 Public Works/Finance/Safety Committee meeting. All voted in favor and motion carried.

### **Public Comment**

Doug Ries, 2803 5<sup>th</sup> Ave NW, addressed the committee about a letter he had received requesting him to repair the boulevard sidewalk adjacent to his property. Mr. Ries stated that in 1993, he and his neighbor, Mr. Brekke, split the cost of installing the sidewalk between their properties that leads to the park, but the boulevard sidewalk that runs parallel to the street and curves around to 28<sup>th</sup> Street was installed by the city, and is in disrepair. Mr. Ries feels that the sidewalk is sub-standard, and that the city should replace it. Also, he feels that the sub-standard sidewalk has caused issues with drainage, and this has undermined Mr. Brekke's driveway as it intersects the sidewalk. Mayor Caron explained that the ordinance requires adjacent property owners to install and maintain the boulevard sidewalks. The properties owned by Mr. Ries and Mr. Brekke are both corner lots, where normally a roadway would have been installed with sidewalks on both sides. In this case, the roadway was not required, but the north/south sidewalk to the park was. If the curved sidewalk was installed by taxpayers, that is a bonus that the property owners received, but to follow that up with expecting the taxpayers to forever be responsible for it, is not fair. If the council wants to make an exception, they can, but she advised that this sets a precedent where others may want the city to install their portion of the sidewalk. The city's responsibility is to request that a sidewalk be repaired by the property owners when a safety issue has been brought to their attention. After Mr. Ries left the meeting, the committee asked staff to do research to try and find details of when this sidewalk was installed, although it is expected that such records have not been kept.

### **Approval of the Agenda**

Motion was made by Beth Mantey and seconded by Don Roby to approve the agenda; all voted in favor and motion carried.

### **Award of contract to AP & Sons Construction Inc. for the 13<sup>th</sup> Avenue SE Sanitary Sewer Improvements Project No. 1821.**

Acting City Engineer Colin Paulsen reviewed the bid tab for the 13<sup>th</sup> Avenue SE Sanitary Sewer Project, which is an assessment project. Low bid was submitted by AP & Sons Construction in the amount of \$137,880.00. This is considerably higher than the Engineer's Estimate of \$99,800.00. The high bids would significantly increase each person's assessment, so it was discussed delaying a decision until staff could present this information to the property owners. Motion was made by Beth Mantey and seconded by Bruce Buhler to recommend removing this item from the council agenda; all voted in favor and motion carried.

**Consideration of Change Order No. 2 with Duinick Inc. for the Sanitary Sewer Replacements Project No. 1808 in the amount of \$4125.00.**

Colin Paulsen reviewed Change Order No. 2 for the Sanitary Sewer Replacements Project. The change is for the addition of five concrete collars around storm sewer joints on a sewer pipe that was found to be failing. The cost of the five concrete collars at \$825.00 each increases the contract amount by \$4,125.00, bringing the total contract amount to \$502,298.00. Motion was made by Don Roby and seconded by Glen Vilhauer to recommend approval of Change Order No. 2; all voted in favor and motion carried.

**Request authorization for the Mayor to sign an application to place the Wastewater Treatment Facility Administration Building on the State Water Plan.**

Wastewater and Solid Waste Superintendent Mike Boerger requests authorization for the Mayor to sign an application to place the Wastewater Treatment Facility Administration Building on the State Water Plan, which is the first step in securing funding. This is a follow-up to the May 16, 2018 Public Works / Safety Committee meeting, where a presentation and recommendation was given by HDR Engineering on the Wastewater Treatment Facility's Administrative Space Evaluation. Motion was made by Glen Vilhauer and seconded by Adam Lalim to recommend authorizing the Mayor to sign the application and all related documents to put this project on the State Water Plan; all voted in favor and motion carried.

***Old Business***

None

***New Business***

None

***Executive Session***

None held.

Motion made by Jon Solum and seconded by Josh Weyh to adjourn meeting at approximately 5:05 p.m.; all voted in favor and motion carried.

Respectfully submitted,  
Lori Marscheider

## Request for City Council Action

**TO:** Mayor and City Council  
**FROM:** Colin Paulsen, Acting City Engineer  
**MEETING DATE:** August 6, 2018  
**SUBJECT:** **Consideration of Change Order No. for the Sanitary Sewer Improvements Project No. 1808 for an increase of \$9,670.00**

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### **Background:**

On April 16, 2018, City Council authorized the City to enter an agreement with Duininck, Inc. to provide construction services for the Sanitary Sewer Improvements Project No. 1808. The bid was in the amount of \$485,528.00.

The Project includes the work of installing approximately 1,560 LF of 8" & 12" sanitary sewer main, 3 sanitary sewer structures, service connections, 2,140 ton of base course, 630 LF of curb & gutter, 635 SF of concrete sidewalk and 2,450 ton of asphalt concrete surfacing.

Staff has prepared Change Order No. 3 to the contract with Duininck Inc. for the Sanitary Sewer Improvements Project. This change order covers the increase in size of a service connection (6" to 8"), as well as work to be done for hauling and placing of millings. The millings are being furnished by the City to help save on costs for this project. The millings will be used in place of 6" of base course material underneath the roadway, updating the section of the roadway to 4" asphalt, 6" base course, and 6" crushed millings. Change Order No. 3 is increasing the contract amount by \$9,670.00, bringing the total contract amount to \$511,968.00.

This Change Order will increase the Contract Time by 0 days. The date for substantial completion of all work will be September 28, 2018.

### **Recommendation:**

Staff recommends a motion to approve Change Order No. 3.

### **Council Action Requested:**

Motion to approve Change Order No. 3 to the contract for Project No. 1808 with Duininck Inc., increasing the contract amount by \$9,670.00 bringing the contract amount to \$511,968.00.

**CONSTRUCTION CHANGE ORDER NO. 3**

Date: August 1, 2018

Project: 2018 SANITARY SEWER REPLACEMENTS  
PROJECT 1808

Contract For: Sanitary Sewer Improvements

Contract Date: April 16, 2018

Contractor: Duininck, Inc.

**YOU ARE HEREBY DIRECTED TO MAKE CHANGES IN THE SUBJECT CONTRACT AS DESCRIBED BELOW:**

For the City of Watertown

Mayor: \_\_\_\_\_  
Mayor Sarah Caron

Date: \_\_\_\_\_

Nature of Changes: 1-8" Sewer Service Connection @ \$1,420.00  
Scale, Haul, and Place Millings @ \$11.00 per Ton (750 Tons @ \$11.00 per Ton = \$8,250)

**These Changes result in the following adjustment of Contract Price and Time:**

Contract Price Prior to This Change Order	\$ 502,298.00
Net INCREASE in Price Resulting from this Change Order	\$9,670
Current Contract Price Including This Change Order	\$ 511,968.00
Contract Time Prior to This Change Order	September 28, 2018
Net INCREASE in Time Resulting from this Change Order	0 days
Current Contract Time Including This Change Order	September 28, 2018

**APPROVAL OF CHANGE ORDER**

City Engineer: \_\_\_\_\_  
Colin Paulsen, Acting City Engineer

Date: \_\_\_\_\_

**ACCEPTANCE OF CHANGE ORDER**

This Change Order is hereby acknowledged and accepted for Duininck, Inc.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

<b>Application for Change Order #3</b> 2018 Sanitary Sewer Replacements Project No. 1808 City of Watertown, South Dakota Date: August 2, 2018	<b>Contractor</b>	<b>Duininck Inc.</b> 408 6th St. Prinsburg MN 56281 Ph: 320-978-6011 Fax: 320-978-4978
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**SCHEDULE A**

Item No.	Item Description	Estimated Quantity	Unit Price	Contract Amount
A1	Mobilization	Lump Sum	\$40,900.00	\$ 40,900.00
A2	Traffic Control	Lump Sum	\$ 6,000.00	\$ 6,000.00
A3	Bypass Pumping	2 Each	\$ 5,000.00	\$ 10,000.00
A4	Dewatering	1,197 L.F.	\$ 30.00	\$ 35,910.00
A5	Asphalt Removals	2,662 S.Y.	\$ 2.00	\$ 5,324.00
A6	Manhole Removal	3 Each	\$ 500.00	\$ 1,500.00
A7	Imported Bedding Material	1,558 L.F.	\$ 6.00	\$ 9,348.00
A8	F&I 8" PVC Sanitary Sewer Main	361 L.F.	\$ 38.00	\$ 13,718.00
A9	F&I 12" PVC Sanitary Sewer Main	1,197 L.F.	\$ 44.00	\$ 52,668.00
A10	4" PVC Sewer Service Connection	16 Each	\$ 400.00	\$ 6,400.00
A11	6" PVC Sewer Service Connection	21 Each	\$ 425.00	\$ 8,925.00
A12	Sanitary Sewer Manhole Bench Repair	5 Each	\$ 2,570.00	\$ 12,850.00
A13	F&I 48" Sanitary Sewer Manhole Including Frame & Lid	3 Each	\$ 3,170.00	\$ 9,510.00
A14	Water Service Replacement	6 Each	\$ 1,000.00	\$ 6,000.00
A15	Curb Stop Replacement	6 Each	\$ 400.00	\$ 2,400.00
A16	PVC Sewer Pipe Deflection Test	1,090 L.F.	\$ 2.50	\$ 2,725.00
A17	Manhole Exfiltration/Vacuum Test	3 Each	\$ 350.00	\$ 1,050.00
A18	Base Course	1,738 Ton	\$ 14.00	\$ 24,332.00
A19	Asphalt Concrete Composite	599 Ton	\$ 72.00	\$ 43,128.00
<b>SCHEDULE A TOTAL CONTRACT AMOUNT</b>				<b>\$ 292,688.00</b>

**SCHEDULE B**

Item No.	Item Description	Estimated Quantity	Unit Price	Contract Amount
B1	Traffic Control	Lump Sum	\$ 540.00	\$ 540.00
B2	Asphalt Removals	8,268 S.Y.	\$ 2.00	\$ 16,536.00
B3	Remove Concrete Curb and Gutter	154 L.F.	\$ 6.00	\$ 924.00
B4	Remove Concrete Sidewalk	794 S.F.	\$ 1.75	\$ 1,389.50
B5	Remove Concrete Fillet Section	48 S.Y.	\$ 15.00	\$ 720.00
B6	Remove Concrete Valley Gutter	9 S.Y.	\$ 15.00	\$ 135.00
B7	Unclassified Excavation, Digouts	200 C.Y.	\$ 6.00	\$ 1,200.00
B8	F&I 2'x3' Type B Reinforced Concrete Drop Inlet Including Type E Frame & Grate	1 Each	\$ 2,715.00	\$ 2,715.00
B9	F&I 12" RCP, Class III	10 L.F.	\$ 90.00	\$ 900.00
B10	Base Course	400 Ton	\$ 13.50	\$ 5,400.00
B11	Install Wtn. Modified SDDOT Type B66 Curb and Gutter or Type P Gutter	632 L.F.	\$ 20.00	\$ 12,640.00
B12	Install 4" Concrete Sidewalk	635 S.F.	\$ 4.50	\$ 2,857.50
B13	Install 6" Concrete Fillet Section	48 S.Y.	\$ 55.00	\$ 2,640.00
B14	Install 6" Reinforced Concrete Valley Gutter	9 S.Y.	\$ 55.00	\$ 495.00
B15	F&I Detectable Warning Panels	140 S.F.	\$ 35.00	\$ 4,900.00
B16	Asphalt Concrete Composite	1,864 Ton	\$ 72.00	\$ 134,208.00
B17	Inlet Protection	24 Each	\$ 120.00	\$ 2,880.00
B18	Street Sweeping	16 Hours	\$ 110.00	\$ 1,760.00
CCO1-1	Furnish & Install Crushed Concrete	500 Ton	\$ 21.55	\$ 10,775.00
CCO1-2	Furnish & Install Geotextile Fabric	1,100 S.Y.	\$ 1.70	\$ 1,870.00
CCO2-1	Install Concrete Collars	5 Each	\$ 825.00	\$ 4,125.00
CCO3-1	Install 8" Sanitary Sewer Service	1 Each	\$ 1,420.00	\$ 1,420.00
CCO3-2	Scale, Haul, and Place Millings	750 Ton	\$ 11.00	\$ 8,250.00
<b>SCHEDULE B TOTAL CONTRACT AMOUNT</b>				<b>\$ 219,280.00</b>

<b>ORIGINAL TOTAL CONTRACT AMOUNT</b>	<b>\$ 485,528.00</b>
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<b>CONTRACT AMOUNT PRIOR TO NEW CHANGE ORDERS</b>	<b>\$ 502,298.00</b>
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<b>NEW TOTAL CONTRACT AMOUNT</b>	<b>\$ 511,968.00</b>
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