

Watertown Regional Library Board
Minutes of the January 8th, 2019
Regular Meeting
160 6th Street NE
Watertown, SD

President Weigel called the meeting to order at 4:20p.m. Members present were: Dan Albertsen, Anne Gabel, Judy Tryznka, and Dave Weigel. Absent: Jackie Baxter and Jean Moulton. Also present: Library Director Dee Dee Whitman

Public Comment: None

The minutes from the December 17, 2018 special meeting were approved. Motion by Tryznka and second by Gabel. Motion passed.

The minutes from the December 4, 2018 regular meeting were approved. Motion by Albertsen and second by Gabel. Motion passed.

The financial reports for December were accepted.

Gabel made the motion and Tryznka seconded that the expenditures for December be approved. Motion passed.

Correspondence: None

Report of the Library Director

- a) Boiler replacement timeline:
 - i) Engineer has sent Redlinger an updated punch list in December. Work has not been completed.
- b) We have been accredited as an Exemplary Library again. There will be a ceremony in Pierre on Legislative Day February 12, 2019 at 3:30pm in the Rotunda.
- c) We received a \$5,000 donation for the children's reading programs and collections from Maxine Horning. She suggested an illustrator come to talk about illustrating books, so Emily will be looking into that.
- d) Monthly statistics are included in the packet.
- e) Library's tree fundraiser raised \$473 according the last report. Check presentation will be at the library January 14th at 9:30am.
- f) News from around the library world:
 - i) IMLS funding has been approved for the next 5 years.
<https://www.whitehouse.gov/briefings-statements/bill-announcement-12/>
- g) Collaborated with Building Services regarding Day Care Delivery service. They have some upcoming changes but were happy to partner with us regarding the new service. We have added the requirement that a Day Care must be registered with the City.

- h) City Council approved Second Amendment to the Lease with McKeever Vending. Installation of water line is the next step, but we have not received an availability date yet from the contractor.
- i) Jump Start Summer Reading workshop February 22nd from 10am-3pm is a fun way to earn 4 continuing education hours for any interested Board member.
- j) 2019 Library Board Meeting Schedule

2019 Board Meetings		First Tuesdays @ 4:15pm	
Month	Day	Date	To Do Items
January	Tuesday	*8	
February	Tuesday	5	
March	Tuesday	5	Appoint Budget Committee
April	Tuesday	2	Review Meeting Room Policy
May	Tuesday	7	Approve CIP and Personnel Budgets; Appoint Nominating Committee.
June	Tuesday	4	
July	Tuesday	2	Approve O & M Budgets; Director's Evaluation
August	Tuesday	6	Strategic Plan Review
September	Tuesday	3	Policy review
October	Tuesday	1	Policy review
November	Tuesday	5	Policy review - Consolidate Circulation Policies
December	Tuesday	3	Approve volunteers

Committee Reports: None

Old Business: None

New Business:

1. Whitman presented the proposed revision to the South Dakota Room Policy raising the checkout limit from three items to five items. This revision reflects changes to the Fines Policy made in October of 2018. Albertsen moved and Gabel seconded to approve the revision. Motion passed.
2. Whitman presented the list of 2019 Library Closures. Gabel moved, and Tryznka seconded to approve the list of closures. Motion passed.

Open:

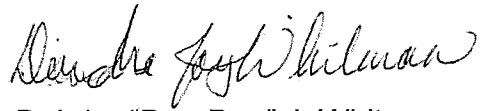
Tryznka shared a *Coteau Shopper* article from January 6, 2019 entitled, "How to Help Kids Learn to Love Reading."

Meeting adjourned at 5:35p.m.

Approved



David R. Weigel
Board President



Deirdre "Dee Dee" J. Whitman
Secretary

Written: January 31, 2019