

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Tuesday, February 18, 2020

Present: Mayor Caron and Council Members Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby & Vilhauer

Also Present: Heath VonEye, Colin Paulsen, Kristen Bobzien, Matt Roby, Mike Boerger & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda

Motion was made by Beth Mantey and seconded by Adam Lalim to approve the following items on the Consent Agenda: minutes from the February 3, 2020 Public Works/Finance/Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Motion was made by Glen Vilhauer and seconded by Ried Holien to approve the agenda; all voted in favor and motion carried.

Council Consideration of Change Order No. 1 Final for the 2019 Sanitary Sewer Rehabilitation Project No. 1908 with Hydro-Klean, LLC., for an increase of \$62,373.17, bringing the final contract amount to \$292,010.26.

Public Works Director/City Engineer Heath VonEye reviewed Change Order No. 1 for the 2019 Sanitary Sewer Rehabilitation Project. This change order adjusts quantities to those installed and closes out the project. The change order primarily resulted from an unanticipated transition in size of one segment of pipe, causing the lining to wrinkle up and making it necessary to excavate and replace that portion of the pipe. Heath and Assistant City Engineer Colin Paulsen answered questions from the council. Motion was made by Ried Holien and seconded by Bruce Buhler to recommend approval of Change Order No. 1 (Final) for the 2019 Sanitary Sewer Rehabilitation Project with Hydro-Klean for an increase of \$62,373.17, bringing the final contract amount to \$292,010.26; all voted in favor and motion carried.

Council Consideration to authorize the Mayor to sign all necessary documents related to the Professional Services Agreement for services associated with the 2020 Sanitary Sewer Capacity Model, Project No. 2021, with HDR Engineering, Inc., in the amount of \$113,190.00.

Heath explained that proposals were requested for a Sanitary Sewer Capacity Model for the analysis of the existing sanitary sewer facilities. This tool will be used to evaluate options to provide or expand sanitary sewer service to specific areas and to identify any system locations with insufficient capacity. Four engineering proposals were submitted, and each proposal was graded based on qualifications. HDR Engineering's proposal received the highest score, and staff's recommendation is to proceed with an agreement with them in the amount of \$113,190.00. This is adequately budgeted in the Enterprise Fund under Sewer Collection System Consulting Services. After discussion, motion was made by Adam Lalim and seconded by Bruce Buhler to recommend entering into an agreement with HDR Engineering for the Sanitary Sewer Capacity Model in the amount of \$113,190.00; all voted in favor and motion carried.

Council Consideration to authorize the Mayor to sign all necessary documents related to the Professional Services Agreement for services associated with the 2020 Wastewater and Solid Waste Utility System Rate Design Study, Project No. 2023, with AE2S Nexus, in the amount of \$88,630.00.

Heath explained that proposals were requested from Engineering Consultant firms for services related to developing a comprehensive utility system cost of service and rate design study for wastewater and solid waste. This will provide methodologies for appropriate user fees that are adequate to fund the expenses associated with the utility system, equipment repair and replacement, and capital outlay improvement costs. Three engineering consultant firms submitted proposals, which were graded based on qualifications. AE2S Nexus received the highest score, and staff's recommendation is to proceed with an agreement with them in the amount of \$88,630.00. This is adequately budgeted in the Enterprise Fund for Solid Waste Disposal and Wastewater Treatment Facility under Rate Study. Wastewater and Solid Waste Superintendent Mike Boerger answered questions from the council. Motion was made by Glen Vilhauer and seconded by Ried Holien to recommend entering into an agreement with AE2S Nexus for the Solid Waste Utility System Rate Design Study in the amount of \$88,630.00; all voted in favor and motion carried.

Old Business

None

New Business

None

Executive Session

Motion made by Adam Lalim and seconded by Jason Redemske to adjourn meeting to Executive Session at approximately 4:30 p.m. for the purpose of discussing contract negotiations with legal counsel; all voted in favor and motion carried.

Respectfully submitted,

Lori Marscheider