

Watertown Regional Library Board  
Minutes of the March 3<sup>rd</sup>, 2020  
Regular Meeting  
160 6<sup>th</sup> Street NE  
Watertown, SD

President Gabel called the meeting to order at 4:18p.m. Members present were Dan Albertsen, Jean Moulton, Judy Trzynka, and Dave Weigel. Absent: Michelle Spies. Also present: Mayor Sarah Caron and City Librarian Dee Dee Whitman.

Public Comment: None

The minutes from the February 11, 2020 regular meeting were approved with a correction to paragraph four, a space was added between 2020 and regular. Motion by Moulton and second by Trzynka. Motion passed unanimously viva voce.

The financial reports for February were accepted.

Albertsen made the motion and Moulton seconded that the expenditures for February be approved. Motion passed unanimously viva voce.

Correspondence: None

Report of the City Librarian:

- a) I will be presenting the Annual Report to the City Council on 3/2/2020.
  - i) I'm still working to address the privacy concerns from the report.
- b) TBS software/hardware project:
  - i) Working with IT for the next steps.
- c) Watertown Public Opinion microfilm issue:
  - i) Digitization no longer available due to the change in ownership.
  - ii) Maria looking for digitization companies at PLA.
- d) Traveling Lantern's Greek Mythology Show description:
  - i) "From their protected perch on Mount Olympus, the gods of ancient Greece spin their magic and subterfuge into fantastic landscapes while they conjure cunning exploits for the humans they choose to meddle with far below. Children become the mountains and the wind as they watch Icarus and Daedalus fly free on wax wings, help tell the story as they witness Ceyx and Alcyone's love morph into fantasy so they can stay together for all time, and stave off evil with bravery and courage as Perseus battles the snake-headed Medusa and ultimately turns her into stone."
- e) Letter to patron language approved by the City Attorney.
- f) We did outreach to the Farm Show 2/11<sup>th</sup>-14<sup>th</sup>. Huge thanks to Roger Foote of the Upper Big Sioux Watershed for sharing his table. Also, thank you Anne and

Jean for helping as well. We had approximately 200 visitors to the booth, and had a lot of interest in the ukuleles.

- g) Attended Codington Country Area Non-Profit Network meeting 2/21/2020 and promoted the Lynda resource.
- h) Attended memorial service of library donor.
- i) I attended the first quarterly workshop of the City's Leadership Academy 2/24/20.
- j) Becky and I attended training for the new agenda software, iCompass on 2/26/20.
- k) The City Awards Banquet was held 2/22/2020 and Maria was recognized for 10 years of service.
- l) Circulation policy review on the schedule for next month. This will be combining all of the policies relating to circulation into one policy.
- m) New City of Watertown vision statement: "A leading community known for its values and dedication to progress, innovation, and sustainability with opportunities for all."
- n) News from around the library world:
  - i) South Dakota HB 1215 was withdrawn by its prime sponsor.
  - ii) LaPierre, Suzanne. "Election Year at the Library," *Public Libraries Online*, February 5, 2020 <http://publiclibrariesonline.org/2020/02/election-year-at-the-library/> Accessed February 27, 2020.
  - iii) Holson, Laura M. "More Libraries Are Doing Away With Overdue Fines," *New York Times*, February 23, 2020. (PDF included in packet)
  - iv) Smithsonian creates open access to nearly 3 million images:
    - (1) <https://www.si.edu/openaccess>
  - v) Library of Congress has a similar resource:
    - (1) <https://www.loc.gov/free-to-use/>

Committee Reports: None

Old Business: None

New Business:

1. Whitman presented the 2019 Annual Report with visual comparison of the last three years. No action necessary.
2. Whitman presented the January 2020 statistics compared with January 2019. No action necessary.
3. Tryznka moved and Moulton seconded to approve fines forgiveness during National Library Week in exchange for item donations to the Beacon Center. Motion passed unanimously viva voce.
4. Davie Weigel volunteered for the Budget Committee, Whitman will ask Michelle Spies to join the committee as well. No action necessary.

Open: None

Weigel moved and Albertsen seconded to adjourn at 5:57p.m. Motion passed unanimously viva voce.

Approved



Anne Gabel  
Board President



Deirdre "Dee Dee" J. Whitman  
Secretary

Written: March 31<sup>st</sup>, 2020