

Watertown Regional Library Board
Minutes of the March 5th, 2019
Regular Meeting
160 6th Street NE
Watertown, SD

President Weigel called the meeting to order at 4:15p.m. Members present were Jackie Baxter, Anne Gabel, Jean Moulton, Judy Tryznka, and Dave Weigel. Absent: Dan Albertsen. Also present: Library Director Dee Dee Whitman

Public Comment: None

The minutes from the February 5, 2019 regular meeting were approved with corrections. Motion by Tryznka and second by Gabel. Motion passed.

The financial reports for February were accepted.

Baxter made the motion and Moulton seconded that the expenditures for February be approved. Motion passed.

Correspondence: None

Report of the Library Director

- a) Boiler replacement timeline:
 - i) Engineer sent Redlinger an updated punch list in December. Work has continued but is not yet completed. There are now just two items left to be completed.
- b) Thank you, Jackie and Judy, for attending Legislative Day.
- c) I will be presenting the Annual Report and Accreditation Certificate at the March 18th, 2019 City Council meeting.
- d) Lisa Solum has formally submitted her resignation notice. Her last day will be April 12th.
- e) February's monthly statistics are in process and will be brought to the meeting.
- f) Coffee machine is operational and new soda machine is installed. We still need lids for the coffee and a card reader for the soda machine.
- g) We have a group registration for two online ALA workshops in March
 - i) How to Respond to a Security Incident in Your Library - March 5 1:30 – 3:00pm
 - ii) Dealing with Mental Health on the Front Lines - March 7th and 14th from 1:30-3:00pm
 - iii) They will be archived, so people who aren't available at that time can also watch. Attending live would provide an opportunity for questions.
- h) Wi-Fi hardware failed 2/21/19. Huge thanks to the IT department for their quick work to avoid a long service disruption while the library was open. Work was completed 3/5/19.

- i) FOL Booksale will be The FOL Booksale will be held at the County Fair Banquet Hall April 12th – 10am-7pm, April 13th 10am – 6pm, and April 14th 12pm – 4pm. Donations will be accepted April 8-11th from 9am-7pm at County Fair Banquet Hall. Donations can also be placed in carts at County Fair and Hy-vee April 1-11th
- j) National Library Workers Day is Tuesday, April 9th. I will be making tacos for all staff to show my appreciation, and I'd like to invite Board Members to come as well. I plan to have it available from 12pm-7pm.
- k) PLWC reimbursement program now available to full time and SDRS eligible part time employees.
- l) The SD State Library has invited Directors and Board Members to their "Open Forums" to discuss their strategic plan. I plan to attend March 22nd in Sioux Falls at 2:00pm if anyone would like to join me.
- m) News from around the library world:
 - i) ALA Office for Intellectual Freedom. "New Library Bill of Rights Provision Recognizes and Defends Library Users' Privacy." <http://www.ala.org/news/press-releases/2019/02/new-library-bill-rights-provision-recognizes-and-defends-library-users> Accessed February 27, 2019.
 - ii) Aberg-Riger, Ariel. "An Illustrated History of the American Public Library." *CityLab*. February 19, 2019 <https://www.citylab.com/design/2019/02/american-public-library-history-cities-visual-journalism/582991/> Accessed 27 February 2019.
 - iii) Kramarz, Nadine. "The Drawbacks of Two-Factor Authentication." *Public Libraries Online*. February 14, 2019. <http://publiclibrariesonline.org/2019/02/the-drawbacks-of-two-factor-authentication/>

Committee Reports: None

Old Business: None

New Business:

1. Director Whitman presented the 2018 Annual Report with the following corrected figures on page 5: 1,906 corrected to 6,114; 8,058 corrected to 13,166 and 226,897 corrected to 231,105. On page 8 of the report, 35 patrons was corrected to 37 patrons. President Weigel signed the form to be submitted to the state. No further action needed.
2. Jean Moulton and Judy Tryznka volunteered to serve on the Budget Committee.
3. Moulton moved and Gabel seconded to approve travel expenses for the Library Director to attend the 2019 ALA Conference. Motion passed.
4. Whitman proposed the "Food for Fines" program in which the library will forgive \$2 of fines for each donated non-perishable food item during National Library Week, April 7th – 13th. Tryznka moved and Moulton seconded to approve the Food for Fines program. Motion passed.

Open:

Tryznka shared a March 2 & 3 article from the Watertown Public Opinion regarding a donation made to the library's Watertown Community Foundation account in 2011 by Kerry John McNellis. Publicity ideas were suggested for the upcoming National Library Week including a piece for the paper with Moulton discussing print vs. e-reading and Whitman discussing current library programming. President Weigel inquired about the current Imagination Library Numbers. Whitman will bring data to the next meeting.

Meeting adjourned at 5:20p.m.

Approved



~~David R. Weigel~~
Board President (Vice)
Anne Gabel



Deirdre "Dee Dee" J. Whitman
Secretary

Written: March 28, 2019