

**OFFICIAL PROCEEDINGS
CITY COUNCIL, CITY OF
WATERTOWN, SOUTH DAKOTA**

March 18, 2019

The City Council met in regular session at 5:30 PM in the Council Chambers, City Hall, 23 2nd Street NE. Mayor Sarah Caron presiding. Present upon roll call: Aldermen Albertsen, Buhler, Danforth, Lalim, Roby, Solum, Thorson, Vilhauer, Weyh and Alderwoman Mantey.

Mayor Sarah Caron removed approval of write-off uncollectible accounts receivable and remit to collection agency in the amount of \$384.06 from the consent agenda.

Motion by Mantey, seconded by Vilhauer, approving the following items on the consent agenda as amended: minutes of the Council Meeting held on March 4, 2019; approval of a business license to ecoATM, LLC as a Pawn Broker (\$50); authorization to write-off uncollectible ambulance accounts receivable in the amount of \$9,867.45; authorization to advertise for bid for the Park and Rec facility asphalt roof replacement Project No. 19-01: Schedule 1: Bramble Park Zoo Discovery Center, Schedule 2: Family Aquatic Center Bathhouse, Schedule 3: Koch Complex Restroom, Schedule 4: Foundation Fields Restroom/Concession Building; authorization for the Parks & Rec Department to enter into an agreement with Crouch Recreation through Sourcewell formerly NJPA for the PREMIER fields playground equipment – not to exceed the amount of \$70,000; approval of Resolution No. 19-16 Requesting the SDDOT to hire Infrastructure Design Group, Inc. to perform the 2019 Bridge Inspection Services for Watertown, as required by the Federal Highway Administration. Motion carried.

Lisa Carrico invited the public to the Camel races on April 5, 2019 and offered tours of the Boys and Girls Club.

Motion by Vilhauer, seconded by Albertsen, to approve the agenda. Motion carried.

This being the time scheduled for the public hearing on the temporary location transfer of a retail (on-sale) liquor license owned by Friends of the Goss Opera House Inc. d/b/a Friends of the Goss Opera House Inc. for a period from 4:00 PM, April 5, 2019, to 12:00 AM, April 6, 2019 from 100 E. Kemp Avenue, W115' N1/2 & S10' N1/2 E50' Lot 12 & W65.22' N1/2 & W115' S ½ Lot 13 & W65.22' Lot 14, Block 10, Original Plat & W50.75' E101.26' N25' Lot 13 & W50.75' E101.26' Lot 14, Block 10, Original Plat to 1910 West Kemp, W17' of Lot 60, & all of Lots 61-71, W110' of Lots 72-82, & all of Lots 83-93, Way's 4th Lake Drive Addn; the Mayor called for public comment. Lisa Carrico spoke in favor hearing no further comments from the public, motion by Buhler, seconded by Mantey, to approve the transfer as presented. Motion carried with Roby recused.

This being the time scheduled for the public hearing on the return of a temporary location transfer of a retail (on-sale) liquor license owned by Friends of the Goss Opera House Inc. d/b/a Friends of the Goss Opera House Inc. for the period after 12:00 AM, April 6, 2019 from 1910 West Kemp, W17' of Lot 60, & all of Lots 61-71, W110' of Lots 72-82, & all of Lots 83-93, Way's 4th Lake Drive Addn to 100 E. Kemp Avenue, W115' N1/2 & S10' N1/2 E50' Lot 12 & W65.22' N1/2 & W115' S ½ Lot 13 & W65.22' Lot 14, Block 10, Original Plat & W50.75' E101.26' N25' Lot 13 & W50.75' E101.26' Lot 14, Block 10, Original Plat; the Mayor called for public comment. Hearing no comment from the public, motion by Buhler, seconded by Weyh, to approve the transfer as presented. Motion carried with Roby recused.

Motion by Albertsen, seconded by Danforth, to approve the 2018 Library Annual Report presented by Library Director Deidre Whitman. Motion carried.

Motion by Albertsen, seconded by Danforth, to approve the 2018 Annual Report of Finances and Activities for the Urban Renewal District presented by Finance Officer Kristen Bobzien. Motion carried.

Home Rule Charter Revision Commission Chairman Kyle Lalim gave a preliminary report on the recommendations of the Home Rule Charter Revision Commission. No action taken.

Motion by Solum, seconded by Lalim, to approve Resolution No. 19-15 expressing intent to enter into an airline transportation system lease agreement with SkyWest Airlines, Inc. Motion carried.

Ordinance No. 19-02 adding Section 7.1720 to Chapter 7.17 of the Revised Ordinances of the City of Watertown to adopt campaign finance disclosure requirements was placed on its first reading and the title was read. No action taken.

Motion by Mantey, seconded by Roby, to authorize the Mayor to sign a Professional Services Agreement and the City Engineer to sign all work orders with Infrastructure Design Group, Inc. for miscellaneous engineering services, in the amount of up to \$50,000.00, to be performed on a work order basis throughout the 2019 fiscal year. Motion carried.

Motion by Albertsen, seconded by Lalim, to authorize the Mayor to sign a Professional Services Agreement with McKinstry for preliminary estimating of Ice Arena operations and maintenance costs and establishing draft user agreements – not to exceed the amount of \$12,000.00. Motion carried.

Motion by Vilhauer, seconded by Buhler, to authorize the Mayor to sign all necessary documents related to the Construction Agreement with Reede Construction for the Highway 212 Sanitary Sewer Replacement Project in the amount of \$382,055.50. Motion carried.

This being the time scheduled for a public hearing on the Farmland lease agreement with Nathan Reichling for city-owned real property located adjacent to the Watertown Regional Landfill, Mayor Caron called for public comment. Hearing no comment from the public, motion by Buhler, seconded by Mantey, to approve the lease agreement with Nathan Reichling as presented. Motion carried.

This being the time scheduled for a public hearing on the lease agreement with Gerald Kasuske for city-owned real property located at the Watertown Regional Airport, Mayor Caron called for public comment. Hearing no comment from the public, motion by Weyh, seconded by Lalim, to approve the lease agreement Gerald Kasuske as presented. Motion carried.

Finance Officer Kristen Bobzien presented the current Snow Removal Budget totals.

Library Director Deidre Whitman presented the Library Accreditation certification to the City Council.

Mayor Sarah Caron stated she will be attending the Annual Retail Conference in May to actively recruit retail businesses.

City Engineer Heath VonEye stated the Engineering Department is receiving phone calls regarding the high water.

Alderman Lalim stated it is supposed to be warm all week and to keep drainage ways open. If you run into problems call the Street Department.

Motion by Mantey, seconded by Buhler, to go into executive session for the purpose of discussing contractual and personnel matters. Motion carried.

Motion by Lalim, seconded by Mantey, to reconvene in open session. Motion carried.

Motion by Lalim, seconded by Weyh, to adjourn until 5:30 PM on Monday, April 1, 2019. Motion carried.

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Dated at Watertown, South Dakota, the 18th day of March, 2019.

ATTEST:

Kristen Bobzien
Finance Officer

Sarah Caron
Mayor