

PUBLIC WORKS/SAFETY COMMITTEE MEETING

Monday, March 19, 2018

Present: Mayor Caron and Council Members Buhler, Danforth, Lalim & Weyh

Also Present: Council Members Roby, Solum, Thorson & Vilhauer; Shane Waterman, Kristen Bobzien, Lee McPeck, Tim Toomey, Terry Kelly, Todd Walker, Mike Boerger, Matt Roby, Jamie Andrews & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Agenda.

Motion was made by Bruce Buhler and seconded by Josh Weyh to approve the agenda; all voted in favor and motion carried.

Minutes.

Motion was made by Adam Lalim and seconded by Mike Danforth to approve the minutes from the February 20, 2018 meeting; all voted in favor and motion carried.

Authorization for the Mayor to sign Agreement for Engineering Services in the amount of \$54,900 with Houston Engineering for project solicitation and construction administration for the Watertown Regional Landfill Project No. 1818.

Wastewater and Solid Waste Superintendent Mike Boerger requests authorization for the Mayor to sign an agreement in the amount of \$54,900.00 for engineering services with Houston Engineering for project solicitation and construction administration for the Watertown Regional Landfill Project. This item is budgeted at \$60,000.00. Motion was made by Mike Danforth and seconded by Bruce Buhler to recommend authorizing the Mayor to sign the agreement; all voted in favor and motion carried.

Authorization for the Mayor to sign Agreement for Engineering Services in the amount of \$29,500 with Clark Engineering for project design plans and specifications for the 3rd Avenue NE Culvert Replacement Project No. 1811.

City Engineer Shane Waterman requests authorization for the Mayor to sign an agreement in the amount of \$29,500.00 for engineering services with Clark Engineering for project design and specifications for the 3rd Avenue NE Culvert Replacement Project. The three culverts that serve the area are not functioning at a high level. Clark will evaluate the type, size and configuration of new culverts. Motion was made by Mike Danforth and seconded by Bruce Buhler to recommend authorization for the Mayor to sign the agreement; all voted in favor and motion carried.

Authorization for the Mayor to sign agreement with HR Green Engineering for construction engineering services related to the Highway 81 & 20th Avenue South Sewer Relocation Project No. 1805

Mike Boerger requests authorization for the Mayor to sign an amendment to the agreement in the amount of \$13,600.00 with HR Green for construction engineering services related to the Highway 81 & 20th Avenue South Sewer Replacement Project in advance of the SDDOT's roundabout construction project. This will relocate the manholes out of the traffic lanes of the new roundabout, upsize the sanitary sewer and extend the landfill force main to the north side of the roundabout. Mike advised that this is not budgeted, and will be funded from cash reserves. Motion was made by Adam Lalim and seconded by Josh Weyh to recommend authorizing the Mayor to sign the agreement; all voted in favor and motion carried.

Authorization for the Mayor to sign Res. No. 18-10 for the bridge inspection program for use with SDDOT Retainer Contracts.

Shane Waterman requests authorization for the Mayor to sign Res. No. 18-10 designating Infrastructure Design Group to conduct the bridge inspections in 2018. Shane explained that half of our bridges are

inspected each year, and Infrastructure Design Group is one of the engineering firms in the area that currently has a structural engineer on their staff. Going forward, we will probably request proposals for this type of work. The state covers 80% of the cost of bridge inspections, and the city is responsible for 20%. Motion was made by Mike Danforth and seconded by Adam Lalim to recommend designating Infrastructure Design Group as the 2018 bridge inspection consultant; all voted in favor and motion carried. Motion carried.

Authorization for the Mayor to sign an agreement with WSP for hydrological and geological environmental services for the Landfill.

Mike Boerger requests authorization for the Mayor to sign an agreement for hydrological and geological environmental services for the Landfill. The estimated cost of the contract is \$17,870.00 and covers landfill monitoring from 2018 through 2020. The agreement then expires with the submittal of the 2020 annual report to SD DENR which goes out in March 2021. These services are required by the city's landfill permit. Motion was made by Josh Weyh and seconded by Adam Lalim to recommend authorization for the Mayor to sign the agreement; all voted in favor and motion carried.

Discussion of Wheel Inn Alley Assessment Project No. 1801.

Shane Waterman reviewed the proposed Wheel Inn alley Assessment Project. This project was petitioned by adjacent property owners, first last year when it failed, and again this year. The property owners who are in favor of the project comprise 56% of the alley frontage; those who are against the project comprise 42% of the frontage, and there was no response from 2%. Staff is seeking direction from the council on whether or not to proceed with a Resolution of Necessity and a public hearing before the full council. In order for the Resolution of Necessity to be overturned, the property owners of 55% of the property frontage would need to sign another petition. After discussion, the committee decided to move forward with Resolution of Necessity and a public hearing before the full council. No formal action was taken.

Authorization to advertise for bids for the 20th Avenue SE Bridge Preservation Project No. 1709.

Staff requests authorization to advertise for bids for the 20th Ave. SE Bridge Preservation Project. This is a budgeted item, and we have also received a Bridge Improvement Grant from the state, which will reimburse the city 80% once the construction is completed. Motion was made by Bruce Buhler and seconded by Josh Weyh to recommend authorization to advertise for bids; all voted in favor and motion carried.

Authorization to advertise for bids for the Gun Range Improvements Project No. 1619.

Staff requests authorization to advertise for bids for the Gun Range Improvements Project. Motion was made by Mike Danforth and seconded by Adam Lalim to recommend authorization to advertise for bids; all voted in favor and motion carried.

Discussion on potential City participation for the Stromseth East Side Addition from J&J Land Sales, LLC.

Mayor Caron introduced the topic by stating that J&J Land Sales has sent a letter asking if the city would consider participating in the costs of their proposed subdivision. The ordinance states that the developer is responsible for all necessary improvements required in the construction of a subdivision. In this case, there is a lot of wetland, a drainage way and roads going through wet areas, making it very expensive. Portions of the development are adjacent to or through city-owned property. If the main road that goes through the proposed development is designated as a collector, the developer asks for city participation in the material and construction costs above a normal road section. Shane brought up the overview of the project, showing the proposed roadway through the development. This roadway would connect to Willow Creek Drive and extend northward to 3rd Avenue N, and eventually all the way to 14th Avenue N and beyond. Jamie Andrews, J&J Land Sales, was present at the meeting and spoke about his plans for developing the subdivision. His plan is to rezone the existing industrial zoning to commercial zoning in the south of the development, and transition it to residential in the north. His vision is to clean up the area and make it more appealing. Before he spends a lot of money designing

the project, he would like to know if the city will participate in costs. A discussion ensued as to whether 31st Street would be a collector, or if the street through the proposed development would be a collector. Jamie prefers that the street through the development would not be a collector. Mayor Caron added that the Comprehensive Land Use Plan contemplates 31st Street as being a collector. If the street through the development was designated as the collector instead, this would require an update to the Comp Plan and would change how we treat this subdivision. No driveways should connect to a collector, only roads. That's how 31st is more or less laid out now, but it is not yet developed. It was discussed that it is important how this subdivision fits into the Comp Plan, and that more detailed discussions should be held between Council and Plan Commission members, so that a more definitive answer can be given to the developer as regards possible city participation in costs. No formal action was taken.

Agenda Items 12-15, Consideration of Bids on Various Projects

Due to time constraints, agenda items 12-15 will be approved at the council meeting immediately following this committee meeting.

Old Business

None

New Business

None

Executive Session

None held.

Motion made by Adam Lalim and seconded by Bruce Buhler to adjourn meeting at approximately 5:25 p.m.; all voted in favor and motion carried.

Respectfully submitted,
Lori Marscheider