

Minutes of Finance / Safety Committee Meeting  
March 19, 2018 – 4:00 PM  
City Hall – Council Chambers

Present were Aldermen Vilhauer, Solum, Thorson, Roby and Mayor Sarah Caron. Absent was Alderman Albertsen. A quorum was present.

Motion by Thorson, seconded by Vilhauer, to approve the agenda as presented. Motion carried.

Motion by Roby, seconded by Thorson, to approve the minutes of the Finance/Safety Committee meeting held on February 5, 2018. Motion carried.

The 2017 Annual Report for the Watertown Police Department was presented by Assistant Chief Tim Toomey. No action taken.

To recommend approval of Resolution No. 18-05 contingency transfers. Resolution No. 18-05 would give the Engineering and Parks & Rec department budget authority to purchase requested equipment. The equipment being replaced is on the five year capital plan and would be removed with the approval of Resolution No. 18-05. The funds used to purchase the equipment for the Engineering Department would come from the General Fund unreserved fund balance. The funds used to purchase the Golf Course Mower would be \$42,000.00 from the Golf Course restricted cash and \$30,000.00 from the unreserved fund balance. Motion by Roby, seconded by Vilhauer, to recommend approval of Resolution No. 18-05. Motion carried.

To recommend authorization for the Parks & Rec Department to enter into an agreement with Johnson Controls through National Joint Powers Alliance (NJPA) for the Fieldhouse Boiler project. Parks & Rec Assistant Director Terry Kelly explained that the City of Watertown has been with the NJPA since 2013. The NJPA is considered a government entity that allows the City of Watertown to work with any vendor approved by the NJPA. Johnson Controls has serviced the boiler since the beginning and would retro fit the boiler. City Attorney Matt Roby stated that the NJPA is allowed by state law as an alternative to the bid process. Motion by Vilhauer, seconded by Thorson, to recommend entering into an agreement with Johnson Controls for the Fieldhouse Boiler project. Motion carried.

To recommend authorization for the Parks & Rec Department to enter into an agreement with Toro through National Joint Powers Alliance (NJPA) for the Parks Systems mower and a Golf Course mower. The Toro mower is the only mower that meets all specifications according to Assistant Director of Parks & Rec Terry Kelly. If the bid process were utilized bids would be requested from John Deere and Jacobson. According to Kelly, John Deere and Jacobson don't meet two of the required specifications. Kelly asked for authorization to purchase the Toro mower with NJPA pricing. Motion by Thorson, seconded by Roby, to recommend entering into an agreement with Toro for the Parks System and Golf Course mowers. Motion carried.

There were no further items for the committee to discuss.

Motion by Solum, seconded by Thorson, to adjourn the meeting. Motion carried.