

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Monday, April 15, 2019

Present: Mayor Caron and Council Members Albertsen, Buhler, Danforth, Lalim, Mantey, Roby, Solum, Vilhauer & Weyh

Also Present: Heath VonEye, Colin Paulsen, Jay DeLange, Vanessa Victor, Kristen Bobzien, Matt Roby & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda

Motion was made by Jon Solum and seconded by Beth Mantey to approve the following items on the Consent Agenda: minutes from the March 18, 2019 Public Works/Finance/Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Motion was made by Glen Vilhauer and seconded by Bruce Buhler to approve the agenda; all voted in favor and motion carried.

Authorization to prepay a portion of 2020 annual dues in the amount of \$7,200 to First District Association of Local Governments in 2019 in order to facilitate completion of Watertown Area Transit Coordinated Transit Plan.

Mayor Caron explained that the city pays annual dues to First District. The 2019 dues have already been paid, but if we wish to allocate our dues to a specific project, we can do that. The dues for 2020 can be prepaid in order to facilitate the completion of the Watertown Area Transit Coordinated Transit Plan, which is necessary for them in seeking grants. The Mayor stated that Watertown Area Transit is a vital service to our community, and she fully supports this action. Glen Vilhauer recused himself from voting. All other council members were in favor of recommending approval to prepay the \$7200.00 portion of the 2020 annual dues in 2019.

Council Consideration of Change Order No. 2 with Fahrner Asphalt Sealers for the Crack Sealing Project No. 1816, for an increase of \$50,000.00.

City Engineer Heath VonEye reviewed Change Order No. 2 with Fahrner Asphalt Sealer for the 2018 Crack Sealing Project. Because of weather-related delays during last year's project, the project's substantial completion date had already been changed from November 30, 2018 to May 31, 2019. Since the contractor has to come back this spring and complete last year's work, it is proposed to add \$50,000.00 of additional crack sealing work from this year's budget, effectively making this the 2019 Crack Sealing Project. The contractor is willing to honor last year's bid items for this additional work. The budget line of \$400,000.00 for 2019 is allocated for the chip sealing and crack sealing work. The remaining \$350,000.00 will go toward this year's Chip Seal Project. Motion was made by Bruce Buhler and seconded by Don Roby to recommend approval of Change Order No. 2; all voted in favor and motion carried.

Council Consideration of a Bid Award for the Northridge Addition Street Reconstruction, Project No. 1902 to Duininck, Inc. in the Amount of \$488,394.75.

Heath explained that this is one of two subdivision street reconstruction projects for the 2019 construction season. Duininck Inc. was the only bidder, in the amount of \$488,394.75, which is close to the engineer's estimate, but over budget by \$26,405.25. Staff recommends awarding the

bid, and addressing the shortfall either through a budget supplement, unreserved fund balances, or savings in other 212 fund projects, some of which may not be carried out this year. Instead of having a separate Sidewalk Accessibility Improvements Project this year, the work of making the sidewalks handicap accessible will be incorporated into the two subdivision street projects. The funds allocated for the sidewalk improvements will be put toward these two projects. Motion was made by Beth Mantey and seconded by Josh Weyh to recommend awarding bid to Duininck for the Northridge Addition Street Reconstruction Project; all voted in favor and motion carried.

Council Consideration of a Bid Award for the Kjenstad Addition Street Reconstruction, Project No. 1903 to Duininck, Inc. in the Amount of \$363,129.75.

Heath explained that this is the second of two subdivision street reconstruction projects for 2019. Duininck Inc. was the only bidder, in the amount of \$363,129.75, which was 6% higher than the engineer's estimate, and over budget by \$37,957.75. As with the previous agenda item, staff recommends awarding the bid, and addressing the shortfall either through a budget supplement, unreserved fund balances, or savings in other 212 fund projects. Assistant City Engineer Colin Paulsen added that, in general, bids throughout the state are coming in 10%-15% higher this year. Motion was made by Bruce Buhler and seconded by Mike Danforth to recommend awarding bid to Duninck Inc. for the Kjenstad Addition Street Reconstruction Project; all voted in favor and motion carried.

Council Consideration of a Bid Award for the 2019 Chip Seal, Project No. 1915 to Asphalt Surface Tech. Corp. in the Amount of \$368,999.59.

Heath reviewed the bids for the 2019 Chip Seal Project. The low bidder was Asphalt Surface Technology Corp. in the amount of \$368,999.59. This was very close to the engineer's estimate, but is over budget by \$18,999.59, which will be supplemented as mentioned above in the two street reconstruction projects. This year's chip seal project will include a fog seal on top of the conventional chip seal process. This is something that larger cities and the DOT have used with good results. Colin Paulsen added that last year's chip sealed streets were not up to standard, so there will be some warranty re-work done on the downtown streets. Motion was made by Glen Vilhauer and seconded by Beth Mantey to recommend awarding bid to Asphalt Surface Technology Corp. in the amount of \$368,999.59; all voted in favor and motion carried.

Council Consideration to Authorize the Mayor to Sign all Necessary Documents Related to the Professional Services Agreement for Construction Administration associated with the Phase 1 Trail Improvements Project, with Infrastructure Design Group, Inc., in the not-to-exceed amount of \$46,000.00.

Heath reviewed the agreement with Infrastructure Design Group for construction administration services for Phase I of the Lake Kampeska Trail Improvements Project No. 1726. Park & Recreation Director Jay DeLange and Vanessa Victor, Infrastructure Design Group, spoke about the project. This project will be bid in the near future, but was delayed due to landowner negotiations that necessitated some redesign work. The agreement is for the not-to-exceed amount of \$46,000.00. Motion was made by Dan Albertsen and seconded by Beth Mantey to recommend authorization for the Mayor to sign all documents related to the Professional Services Agreement; all voted in favor and motion carried.

Council Consideration to Authorize the Mayor to sign Amendment Number 1 to the Professional Services Agreement with Infrastructure Design Group for the Phase I Lake Kampeska Multi-Use Trail Design Project No. 1726, in the amount of \$17,950.00.

Heath reviewed the Amendment No. 1 to the agreement with Infrastructure Design Group for the design of Phase I of the Lake Kampeska Trail Improvements Project. The amendment is for the additional work of redesigning that resulted from property owner negotiations, additional property owner meetings and applying for a Transportation Alternatives Grant for Phase 3B. The

amendment adds \$17,950.00 to the agreement. Motion was made by Beth Mantey and seconded by Josh Weyh to recommend authorization for the Mayor to sign Amendment No. 1 to the agreement with Infrastructure Design Group for the Lake Kampeska Trail Improvements Project; all voted in favor and motion carried.

Old Business

Heath gave an update on the Highway 212 Traffic Impact Study. The final draft of the report has been received from the consultant. HR Green was hired to assess some intersections proposed for realignment and the relocation of a traffic signal, so that these changes could be incorporated into the Phase II Highway 212 Reconstruction Project. Staff has a meeting with DOT later this week to review final design, and will bring detailed recommendations to the council at a future meeting. No action was taken.

New Business

None

Executive Session

Motion made by Bruce Buhler and seconded by Josh Weyh to adjourn meeting into Executive Session at 4:40 p.m.; all voted in favor and motion carried.

Respectfully submitted,
Lori Marscheider