

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Monday, May 6, 2019

Present: Mayor Caron and Council Members Albertsen, Buhler, Danforth, Lalim, Mantey, Roby, Solum, Vilhauer & Weyh

Also Present: Heath VonEye, Colin Paulsen, Kristen Bobzien, Matt Roby, Jay DeLange, Rob Beynon & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda

Motion was made by Beth Mantey and seconded by Bruce Buhler to approve the following items on the Consent Agenda: minutes from the April 15, 2019 Public Works/Finance/Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Mayor Caron proposes item 4 to be moved to after item 8 on the agenda. Motion was made by Bruce Buhler and seconded by Josh Weyh to approve the agenda as amended; all voted in favor and motion carried.

Council Consideration of a Bid Award for the Parkview Drive Street Reconstruction, Project #1905 to Duininck, Inc. in the Amount of \$198,601.39.

City Engineer Heath VonEye reviewed the bid results for the Parkview Drive Street Reconstruction Project. One bid was received from Duininck Inc., in the amount of \$198,601.39. This is 5% higher than engineer's estimate and over budget by \$16,101.39. Assistant City Engineer Colin Paulsen explained that the scope of the project is to widen Parkview Drive for safety and functionality, and to add an on-street bike lane to connect to the trail currently in Memorial Park to the east and to a future phase of the trail to the west. Staff recommends awarding the bid to Duininck, with the budget shortfall addressed through savings in other Fund 212 projects. After discussion, all council members present were in favor of recommending approval of the bid award to Duininck.

Council Consideration of a Bid Award for the Downtown Alley Reconstruction, Project #1907 to Crestone Builders, Inc. in the Amount of \$111,617.26.

Heath reviewed the bid results for the Downtown Alley Reconstruction Project. Two bids were received, with the low bid from Crestone Builders in the amount of \$111,617.26, which is over budget by \$36,617.26. As part of the project, Municipal Utilities will relocate overhead utilities to underground. Staff recommends awarding bid to Crestone Builders with the budget shortfall addressed through savings in other Fund 212 projects. Motion was made by Bruce Buhler and seconded by Beth Mantey to recommend award of bid to Crestone Builders in the amount of \$111,617.26; all voted in favor and motion carried.

Council Consideration of a Bid Award for the Sanitary Sewer Rehabilitation, Project #1908 to Hydro-Klean LLC in the Amount of \$229,637.09.

Heath reviewed the bid results for the Sanitary Sewer Rehabilitation Project. One bid was received from Hydro-Klean in the amount of \$229,637.09 for Schedule A, which is 15% below the Engineer's Estimate, and is adequately funded in the Sanitary Sewer Replacements line in the Enterprise Fund. Schedule A includes re-lining of various sewer lines around the downtown area,

plus some grout work on various vaults around the lake to address groundwater infiltration. The bids for Schedule B for the Codington County Heritage Museum and Schedule C for City Auditorium came in extraordinarily high, so these are not recommended for approval. These facilities have known sewer service line issues, so staff will move forward with a local contractor televising these lines to better estimate actual costs for performing the work. Staff recommends awarding bid for Schedule A to Hydro-Klean in the amount of \$229,637.09. Motion was made by Josh Weyh and seconded by Dan Albertsen to recommend award of bid to Hydro-Klean for Schedule A; all voted in favor and motion carried.

Council Consideration of a Bid Award for the Foundation Fields Improvements, Project #1911 to Duinick, Inc. in the Amount of \$30,862.50.

Heath reviewed the bid results for the Foundation Fields Improvements Project. One bid was received from Duinick Inc. in the amount of \$30,862.50. This project is budgeted at \$35,000.00. Park & Rec Director Jay DeLange explained that this work will involve resurfacing the internal roads within the park and the addition of a sidewalk to the shelter area. Motion was made by Glen Vilhauer and seconded by Bruce Buhler to recommend award of bid to Duinick Inc. in the amount of \$30,862.50; all voted in favor and motion carried.

Project Funding Discussion.

Heath gave a PowerPoint presentation on this year's street-related project overages and how the budget shortfalls will be addressed. Two projects that will not be performed this year will yield budget savings: 3rd Avenue NE Box Culvert, and Roby Creek Drainage Improvements. Staff feels that an RCP culvert would address the issues on 3rd Avenue NE at this time. While Roby Creek has drainage issues that could be addressed, the money was not earmarked for any specific tasks and could be reallocated to higher priority work. Two additional streets in Northridge Addition (7th Street NE and 17th Avenue NE) and Konrady Addition (17th Street NE) were identified as being in very bad disrepair and needing complete reconstruction, at a cost estimate of \$468,000.00. It was discussed adding them to the existing Northridge Addition Street Reconstruction Project via change order and a budget supplement, exchanging them for other streets on this year's project, or waiting one more year. Heath reviewed a graph from the Pavement Management System Report, which analyzed Watertown's pavement condition throughout town as a rating of just over 60, which is 'Good.' The graph also portrays the annual condition for corresponding budget levels needed to maintain or improve the overall street conditions over a 5-year time period. Watertown currently spends \$2.4M on street improvements, which will only slightly improve the overall street conditions. The recommended amount from the Pavement Management System Report was to budget \$3.6M per year in order to gradually improve the overall street conditions. Staff finds the Pavement Management System information a very useful tool for prioritizing the street work, analyzing the proposed treatments, and estimating costs. Heath stated that by combining certain projects, we are incorporating efficiencies to help offset rising asphalt costs. A discussion ensued regarding current funding sources, and alternative funding sources that could be implemented, such as a storm water utility, or a street/curb frontage assessment. Further discussions are needed in the future on these other revenue sources, with a goal of becoming more proactive and less reactive, as well as more strategic and objective in planning street and drainage projects. Questions were asked by the council and answered by staff. Heath asked for direction on how to proceed with the aforementioned 7th Street NE, 17th Avenue NE, and 17th Street NE. After discussion, it was decided to move forward with the current budgeted projects, and to assess potential adjustments to this year's work. Meanwhile, staff will follow up at the next meeting with streets we could change out and the associated cost impact. No formal action was taken.

Highway 212 Phase II Traffic Impact Study Discussion.

This discussion was postponed due to time constraints.

Old Business

None

New Business

Jay DeLange updated the council on the Emerald Ash Borer. Before a plan can be implemented, inventory of all public trees would need to be taken. It is estimated that 35% of all the public trees are ash. A layer could be incorporated on ArcGIS for tree inventory. Staff is researching to see if students or Master Gardeners would be able to assist with taking inventory.

Executive Session

None held.

Motion made by Beth Mantey and seconded by Glen Vilhauer to adjourn meeting at approximately 5:25 p.m.; all voted in favor and motion carried.

Respectfully submitted,
Lori Marscheider