

Watertown Regional Library Board
Minutes of the May 7th, 2019
Regular Meeting
160 6th Street NE
Watertown, SD

President Weigel called the meeting to order at 4:15p.m. Members present were Dan Albertsen, Anne Gabel, Jean Moulton, and Judy Tryznka. Absent: Jackie Baxter. Also present: Library Director Dee Dee Whitman. Jackie Baxter arrived at the meeting at 4:45p.m. during the Report of the Library Director.

Public Comment: None

The minutes from the April 2, 2019 regular meeting were approved. Motion by Gabel and second by Tryznka. Motion passed

The financial reports for April were accepted.

Albertsen made the motion and Gabel seconded that the expenditures for April be approved. Motion passed.

Correspondence: None

Report of the Library Director

- a) Boiler replacement is complete.
 - i) Engineer recommended final payment be made to Redlinger Bros. after the results of system solution test resulted in a 41% glycol/water percentage just above the expected 35%.
- b) As of May 1, 2019, the new Special Services Librarian is our former Maintenance Worker, Josh Volkart. He will have a varied schedule until the Maintenance position is filled. Lisa was able to stay on part time to introduce him to the patrons and some training.
- c) I was approached by ATT about hot spot devices that we could circulate to patrons, something I have been interested offering to address the digital divide.
 - i) Costs:
 - (1) Device .99/month or may be free
 - (2) \$40/month
 - (3) \$8.99/device/month for insurance with \$50 deductible (half of that if sign up for a year)
 - (4) \$10/device/month - Monitor by Lan feature is an option
 - (5) \$9.99 cancel data fee in case the item is lost
 - (6) Could upgrade every year, but may not need to that frequently, costs would be the same
 - (7) Will need to sign an agreement, but we can cancel anytime with no fees
 - ii) Unlimited data

- iii) Can connect up to 15 devices wirelessly and with one wired connection
- d) The Imagination Library currently is serving 774 children from 0-5 and has graduated 3,029 since it began in 2002.
- e) We've been invited to participate in the Urban Libraries Council's Edge assessment. First technology benchmarks for public libraries were released in 2014, this is the next phase. I'll complete the assessment, and then we'll have access to the results and peer averages for 12 weeks.
- f) News from around the library world:
 - i) Waite, Steph. April 25, 2019. "Memory Kits Serve Community Members with Alzheimer's." *Web Junction*.
https://www.webjunction.org/news/webjunction/memory-kits.html?fbclid=IwAR0bdoUwiNIsU9sxzMONkNwUwCnBMX_mAMyjm3HenrHI9HznWStAEJbEXKY Last accessed May 2, 2019.
 - ii) Lenstra, Noah. April 18, 2019. "Embedded Librarianship: From Laundromats to Zumba Classes." *Public Libraries Online*.
<http://search.ebscohost.com/login.aspx?direct=true&db=aph&AN=135423662&site=ehost-live> Last accessed May 2, 2019.
 - iii) Davis, Hannah. April 5, 2019. "Working Alongside Robots at the Library." *Public Libraries Online*. <http://publiclibrariesonline.org/2019/04/working-alongside-robots-at-the-library/> Last accessed May 2, 2019.
 - iv) Landraf, Greg. May 1, 2019. "Wi-Fi in the White Space." *American Libraries*.
<https://americanlibrariesmagazine.org/2019/05/01/wi-fi-digital-white-space-libraries/?fbclid=IwAR3MTMIkniSDfRCHsSPUFOT7BGkZYDHSk-C1tlvrURqG8u9fxxipxLDDhP0> Last accessed May 2, 2019.

Committee Reports: None

Old Business:

1. Whitman presented the Code of Conduct Addendum that includes the procedure and consequences. Baxter moved and Moulton seconded to approve the Code of Conduct Addendum. Motion passed.

New Business:

1. Whitman presented the Statistics for the 2019 First Quarter and March of 2019. No action necessary.
2. Whitman presented the 2020 Personnel and Overtime budget requests as recommended by the Budget Committee. Moulton made the motion and Baxter seconded to approve the requests as presented. Motion Passed.
3. Moulton moved to authorize the Director to sign the agreement with SD Discovery Center. Tryznka seconded and the motion passed.
4. Weigel, Gabel, and Baxter volunteered to serve on the Nominating Committee.

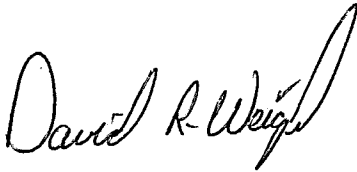
Executive Session:

1. Moulton moved and Tryznka seconded to go into executive session to discuss a legal matter. Motion passed.
2. Moulton moved and Tryznka seconded to leave executive session at 5:45p.m. Motion passed.
3. Gabel moved and Moulton seconded to allow the Library to press charges in the legal matter and to ban the patron from the premises pending court action. Motion passed.

Open: None

Meeting adjourned at 5:50p.m.

Approved



David R. Weigel
Board President



Deirdre "Dee Dee" J. Whitman
Secretary

Written: May 31, 2019