

PUBLIC WORKS/SAFETY COMMITTEE MEETING

Wednesday, May 30, 2018

Present: Mayor Caron and Council Members Buhler, Lalim & Weyh

Also Present: Council Members Albertson, Solum & Vilhauer, Shane Waterman, Kristen Bobzien, Mike Boerger, Colin Paulsen, Matt Roby, Brandi Hanten, Rob Beynon, Glenn Prouty & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda.

Motion was made by Josh Weyh and seconded by Adam Lalim to approve the following items on the Consent Agenda: minutes from the May 16, 2018 Public Works/Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda.

Motion was made by Adam Lalim and seconded by Bruce Buhler to approve the agenda; all voted in favor and motion carried.

Approval of Change Order No. 1 (final) with PKG Contracting Inc. for the WWTF Laboratory Replacement Project No. 1716 (deduction of \$1500).

Wastewater and Solid Waste Superintendent Mike Boerger requests approval of Change Order No. 1 with PKG Contracting for the WWTF Laboratory Replacement Project. The change is for a deduction of \$1500 for liquidated damages, and extends the contract by 14 days. Mike explained that PKG did not complete the project in accordance with the dates established in the contract. They requested a 17-day contract extension; however staff and the engineering consultant agreed to an extension of 14 days, and three days were assessed liquidated damages at \$500 per day. Motion was made by Bruce Buhler and seconded by Adam Lalim to recommend approval of Change Order No. 1; all voted in favor and motion carried.

Marina Bay Drive Bank Stabilization Project Update.

City Engineer Shane Waterman gave an update on the Marina Bay Drive Bank Stabilization Project. Awhile back, staff identified that the bank along the north side of Marina Bay Drive is soughing off and will eventually impact the road. Infrastructure Design Group was hired to identify solutions to stabilize the bank. They have more recently been awarded the bike trail project around the lake, and that project will require some additional work on the box culvert adjacent to Marina Bay Drive. It is proposed to incorporate both projects under one. Vanessa Victor, Infrastructure Design Group, was present and spoke about the plan for the projects. Combining the two projects will simplify the process with better bids, one contractor, savings on mobilization costs, and will be less disruption. This was an update only, and no formal action was taken.

Consideration of Change Order No. 1 with Rounds Construction for the Landfill Stormwater Improvements Project No. 1818 in the amount of \$5500.

Mike Boerger reviewed Change Order No. 1 with Rounds Construction for the Landfill Storm water Improvements Project. The main part of the change order is for the installation of a temporary litter fence in the areas where the existing perimeter containment fence will need to be removed to facilitate construction. Removal of the existing containment fence is required as a result of proposed grade changes to the perimeter access road and the placement of the stormwater ditch. The change order requests \$5.50 per foot, up to 1000 linear feet, and the actual quantities will be

adjusted at the end of the project. The change order also revises the project manual to insert language about a dewatering permit if one should be required, and general housekeeping of language within the manual. Motion was made by Bruce Buhler and seconded by Adam Lalim to recommend approval of the change order; all voted in favor and motion carried.

Recommendation of city participation in the BIG Grant for the 3rd Avenue Bridge and associated roadway construction.

City Engineer Shane Waterman explained that the 3rd Avenue bridge replacement is scheduled for 2020, and we are looking at options on how to score points on the next BIG grant application. Infrastructure Design Group's services have been retained to help identify how best to increase our points so we can better compete for the grant. Some of the recent grant applicants have been offering up to 50% for their public share, which is required to be at least 20%. Vanessa Victor, Infrastructure Design Group was present, and spoke about the strategy to best maximize the dollars in replacing the structure. If we cover 100% of the design engineering, which is estimated at \$180,000, we could get a 10 point bump in our BIG grant application standing. Next year, the BIG grant funding will be doubled from what it is this year, because the DOT plans to kick in more money. Vanessa recommends that we apply for the grant in December without a local match and see where the score lines up. There is a chance we would still get awarded a grant for 2020 construction, which is the target year to replace this bridge. Additional work to be done at the same time as this project include extending and repair the storm sewer, and addressing roadway issues on 3rd Avenue. Mayor Caron summarized the recommendation and the motion, which is to accept the recommendation from Infrastructure Design Group to apply for the BIG grant in December without a local match. Even if we do not get awarded a grant at that time, we will have bid-ready plans for the next round of applications. She feels this is a good recommendation. Motion was made by Adam Lalim and seconded by Bruce Buhler to accept the recommendation from Infrastructure Design Group; all voted in favor and motion carried.

Highway 212 Phase II Transportation Study Update.

Shane Waterman gave an update on this phase of the project. As part of the Hwy 212 Phase II Project, the DOT requests that we hire a firm to conduct a traffic impact study for the intersections of 11th, 14th, and 17th Streets to determine how the traffic currently interacts with those intersections and project how we expect the traffic to interact in the future. Shane has drafted an RFP that will be sent to a list of engineering firms on the state's approved list. This will be brought back before the committee in the near future to make a selection of a firm to conduct the traffic impact study conducted. This was an update only, and no action was taken by the committee.

Discussion on Kampska Dunes Second Subdivision Letter of Assurance / Development Agreement.

Urban Planner, Brandi Hanten explained that a potential buyer has contacted staff with an interest in developing Lot A of Kampska Dunes Second Subdivision. Some of the obligations of the Development Agreement have not been met, and the potential buyer is asking if these obligations can be forgiven. One obligation is that the turnaround was required to be made into a road that connects to 33rd Street West by 2016, and a sidewalk was to be installed around the detention pond, along with other obligations. The question before the committee is if they are willing to cancel or revise the Development Agreement. Glenn Prouty, the potential buyer, was present and spoke about his vision for the land. This is a difficult area to develop because he estimates it would need a minimum of 2' of fill on 13 acres, which would be very expensive. Mayor Caron added that if the obligations of this Development Agreement were forgiven, there could be ramifications, as in setting a precedent for others to ask for their Development Agreement obligations to be cancelled. After further discussion, Glenn was directed to bring back a proposal, and documentation of what he would want to have removed from the Development Agreement, so action could be taken. No action was taken.

Old Business

Adam Lalim asked if we prepare Certificates of Occupancy for residential homes. Mayor Caron answered that we do not for single-family homes, just commercial, industrial and multiple-family structures. It was discussed that this is something we should consider implementing in the future.

New Business

None

Executive Session

None held.

Bruce Buhler left the meeting, which resulted in lack of a quorum.

The meeting was adjourned at approximately 1:47 pm.

Respectfully submitted,
Lori Marscheider