

Watertown Regional Library Board
Minutes of the June 4th, 2019
Regular Meeting
160 6th Street NE
Watertown, SD

President Weigel called the meeting to order at 4:20p.m. Members present were Dan Albertsen, Anne Gabel, Jean Moulton, and Judy Tryznka. Absent: Jackie Baxter. Also present: Library Director Dee Dee Whitman.

Public Comment: None

The minutes from the May 7, 2019 regular meeting were approved. Motion by Tryznka and second by Moulton. Motion passed

The minutes from the May 15, 2019 special meeting were approved. Motion by Gabel and second by Moulton. Motion passed

The minutes from the May 28, 2019 special meeting were approved. Motion by Tryznka and second by Moulton. Motion passed

The financial reports for May were accepted.

Albertsen made the motion and Tryznka seconded that the expenditures for April be approved. Motion passed.

Correspondence: None

Report of the Library Director

- a) Hotspots
 - i) In discussions with IT regarding filtering options and privacy questions.
 - ii) Discussed with the Friends of the Library Board but let them know there are still issues to resolve before pursuing the project.
- b) Met with McGrath consultants regarding the compensation study. Position questionnaires requested by McGrath are in progress for all full-time positions.
- c) Summer Reading Program for all ages is June 1 – July 31st for online reading and prizes with programming dates varying throughout.
- d) SDLA registration is open. It is in Spearfish September 25-27. We should register by July for billing purposes, so if you are available and would like to attend let me know by early July.
- e) The Urban Libraries Council invited us to participate in their Edge Assessment, a set of national benchmarks for public libraries. I completed the assessment 5/31, and will bring the full report to July's board meeting. As a participant we will have access to the database of assessment data for 12 weeks.

f) Budget:

- i) I have received an estimate from the Finance Officer for the personnel budget that is \$15,163 higher than my estimates. I have a meeting with the Mayor and Finance Officer June 11th

g) News from around the library world:

- i) ALA recently release a guide to the 2020 Census
(1) <http://www.ala.org/advocacy/sites/ala.org.advocacy/files/content/govinfo/LibrariesGuide2020Census.pdf> Last accessed May 31, 2019.
- ii) Check out Richmond, VA Public Library's new Innovation Lab.
(1) <https://rvalibrary.org/services/innovation-lab/?fbclid=IwAR2DLqPdJlI08DeLgYOvBrorZegyzK3lnXXSrGmVy8nFXsD HQ5EIZTuuP-Q> Last accessed May 31, 2019.

Committee Reports: None

Old Business:

1. In lieu of a committee meeting, the full board discussed recommendations to nominate for the open board member seat. Director Whitman will share the nominees with Mayor Caron.

New Business:

1. Whitman presented statistics verbally due to an error in the document. The corrected document will be amended to the agenda.

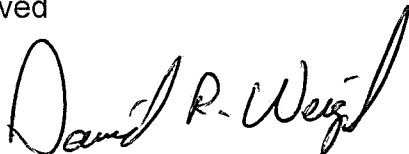
Executive Session: None

Open:

Judy Tryznka reminded the Board of the upcoming local election. Absentee voting will be at Council Chambers in City Hall June 3rd-17th, with the election taking place at the Civic Arena on June 18th. The Board discussed additional ways to promote and grow the Summer Reading Program including partnering with the Hamlin-Codington Bookmobile, working with the Boys and Girls Club, and outreach opportunities at the pool, a park, or the softball complex.

Meeting adjourned at 5:50p.m.

Approved



David R. Weigel
Board President



Deirdre "Dee Dee" J. Whitman
Secretary

Written: July 2, 2019