

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Monday, July 1, 2019

Present: Mayor Caron and Council Members Buhler, Danforth, Lalim, Roby, Solum, Vilhauer & Weyh

Also Present: Heath VonEye, Colin Paulsen, Kristen Bobzien, Matt Roby, Mark Roby & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda

Motion was made by Bruce Buhler and seconded by Glen Vilhauer to approve the following items on the Consent Agenda: minutes from the May 20, 2019 Public Works/Finance/Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Motion was made by Josh Weyh and seconded by Adam Lalim to approve the agenda; all voted in favor and motion carried.

Council Consideration to Reject all Bids for the 2019 Asphalt Patch Repairs, Project No.1922, from Duinick Inc. in the amount of \$102,552.99.

City Engineer Heath VonEye reviewed the bid results for the 2019 Asphalt Patch Repairs Project. Only one bid was received, and this bid was more than double the engineer's estimate of \$50,766.50. Heath explained that staff attempted to put together an asphalt patch repair project with the Street Department's operating fund for street maintenance. Initially staff considered a quote project, but a quote is bound by financial limits per state statute. This project was an attempt to expand the scope of the quote project with a bid for the same type of work, and staff was hoping for a project of around \$50,000.00. The street department staff will normally address smaller patches, but this project would have addressed larger patches requiring a paver. Since the bid is a lot higher than anticipated and more than the budget line, staff recommends rejecting all bids. The Street Department will continue to work with the contractor within the quote limit of \$50,000.00. Motion was made by Glen Vilhauer and seconded by Adam Lalim to recommend rejecting all bids; all voted in favor and motion carried.

Glen Vilhauer took his seat during this discussion.

Discussion on Request for Proposals for Stormwater Utility Fee and Structure Assessment.

Heath led the discussion on a stormwater utility fee. The budget this bidding season has been tight, which has led to some discussions on alternate sources of revenue such as a stormwater utility. Watertown is one of the few municipalities in the region that do not currently have an established stormwater utility. Requests for Proposals have been sent to consultants who have expertise in establishing municipal stormwater utilities. The deadline to submit a proposal is July 3, and staff hopes to bring the results to the July 15th meeting. Heath answered questions from the council. This was informational only, and no formal action was taken.

Presentation on Parliamentary Procedure by Mark Roby.

Mark Roby gave a presentation on parliamentary procedure, as outlined by Robert's Rules of Order. Following the presentation, Mark answered questions from the Mayor, council members and staff.

Old Business

None

New Business

None

Executive Session

None held.

Motion made by Adam Lalim and seconded by Josh Weyh to adjourn meeting at approximately 5:10 p.m.; all voted in favor and motion carried.

Respectfully submitted,
Lori Marscheider