

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Monday, July 2, 2018

Present: Mayor Caron and Council Members Albertson, Buhler, Danforth, Lalim, Solum, Thorson, Vilhauer & Weyh

Also Present: Kristen Bobzien, Colin Paulsen, Mike Boerger, Jay DeLange, Vanessa Victor, Matt Roby & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda

Motion was made by Adam Lalim and seconded by Josh Wayh to approve the following items on the Consent Agenda: minutes from the June 13, 2018 Public Works/Safety Committee meeting; minutes from the June 13, 2018 Finance/Safety Committee meeting; award of contract for the 20th Avenue SE Bridge Preservation Project No. 1709 to BX Civil & Construction Inc.; and award of contract for the 2018 Street Improvements Project No. 1801-D (26th St SE) to J&J Earthworks Inc. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Motion was made by Glen Vilhauer and seconded by Brad Thorson to approve the agenda; all voted in favor and motion carried.

Consideration of Change Order No. 1 (final) with Smith & Smith Construction Inc. for the Highway 81 Storm Sewer Structure Improvements Project No. 1809 for a decrease of 200.00.

Acting City Engineer Colin Paulsen reviewed Change Order No. 1 (final) with Smith & Smith Inc. for the Highway 81 Storm Sewer Structure Improvements Project. The change is for a decrease of \$200.00 to reflect actual installed quantities. Motion was made by Mike Danforth and seconded by Adam Lalim to recommend approval of Change Order No. 1 (final); all voted in favor and motion carried.

Consideration of Change Order No. 1 with Duininck Inc. for the Sanitary Sewer Improvements Project No 1808 for an increase of \$12,645.00.

Colin Paulsen reviewed Change Order No. 1 for the Sanitary Sewer Improvements Project. Upon removal of the asphalt on 4th Street West between 10th Avenue and 11th Avenue North, it was discovered that there was only black dirt and no base course. A field order was issued for the contractor to install geotextile fabric under 12" of crushed concrete, which was deemed necessary so that the street did not fail. The change order is for the base material and geotextile fabric, in the amount of \$12,645.00. This project is still under budget. Motion was made by Dan Albertsen and seconded by Jon Solum to recommend approval of Change Order No. 1; all voted in favor and motion carried.

Consideration of Change Order No. 2 with Rounds Construction for the Landfill Stormwater Improvements Project No.1818 for an increase of \$9,794.25.

Wastewater and Solid Waste Superintendent Mike Boerger reviewed Change Order No. 2 for the Landfill Stormwater Improvements Project. The change is necessary because of an unanticipated waste vein discovered during excavation. This required the entire line to be located further to the east. The change order is for a new manhole, additional grading & excavation, test pits, disposal of the waste that was discovered, and the relocation of a water line near the scale house, for a total amount of \$9794.25. The project is still under budget by \$63,280.57, and is expected to be completed ahead of schedule. Motion was made by Adam Lalim and seconded by Josh Weyh to recommend approval of Change Order No. 2; all voted in favor and motion carried.

Consideration of Contract with Mack Land Surveying LLC for construction support on Shooting Range Construction Project No. 1619.

Colin Paulsen explained that the proposed contract with Mack Land Surveying is for assistance with construction staking and surveying of the shooting range project. The Engineering Department is currently short-handed with two vacancies on staff. The total contract would not exceed \$5000.00. Motion was made by Mike Danforth and seconded by Dan Albertsen to recommend approval of the contract with Mack Land Surveying; all voted in favor and motion carried.

Approval to submit Letter of Intent to SDDOT to apply for Transportation Alternatives Grant for Kampeska Trail Loop Development authorizing local match from the 18.05% minimum to a percentage agreed upon by City Council, Consultant and City Staff.

Vanessa Victor, Infrastructure Design Group, gave a presentation on the Lake Kampeska Trail Loop Project and reviewed options for grant funding. The remaining funding will come from the Park & Rec budget, which has a balance of \$600,000 and has had an annual allotment of \$175,000 for the city's trail system. The project is to be constructed in four phases between 2019-2023. Motion was made by Glen Vilhauer and seconded by Adam Lalim to recommend authorization to submit a Letter of Intent to apply for a Transportation Alternatives Grant; all voted in favor and motion carried.

Bruce Buhler joined the meeting during the discussion.

Discussion of preparations for upcoming Home Rule Charter review in 2019.

Mayor Caron explained that the Home Rule Charter review is scheduled for 2019. The charter is reviewed every five years by members of the public that form a committee and bring their changes forward to an election ballot. It is proposed to make some changes to the ordinances ahead of time to facilitate the committee's review. This was informational only and no action was taken.

Old Business

Glen Vilhauer asked for an update on the Lake Kampeska speed limits. Mayor Caron intends to give an update soon after a speed study has been conducted and discussions with the police chief.

Mike Danforth asked about street construction standards. Mayor Caron explained that our standards have been flimsy compared to other communities. It used to be written into our ordinance, but it was removed in 2010 and we have struggled to adopt something different. Between 2010 and now, every developer negotiates what they build. The Development Committee is working toward adopting standards, but the committee is at a standstill until a City Engineer is hired.

Mike Danforth has received complaints about screening between commercial and residential properties. He thinks either the screening requirements have not been met, or the requirements are inadequate. He would like to have this looked at closer, and Mayor Caron agreed.

New Business

None

Executive Session

None held.

Meeting adjourned at approximately 5:10 p.m.

Respectfully submitted,
Lori Marscheider