

Watertown Regional Library Board  
Minutes of the July 9<sup>th</sup>, 2019  
Regular Meeting  
160 6<sup>th</sup> Street NE  
Watertown, SD

President Weigel called the meeting to order at 5:20p.m. Members present were Dan Albertsen, Jean Moulton, and Judy Trzynka. Absent: Anne Gabel. Also present: Library Director Dee Dee Whitman. Assistant Director Maria Gruener arrived at the meeting at 6:15pm.

Public Comment: None

The minutes from the June 4, 2019 regular meeting were approved. Motion by Trzynka and second by Moulton. Motion passed.

The financial reports for June were accepted.

Albertsen made the motion and Moulton seconded that the expenditures for June be approved. Motion passed.

Correspondence: Jackie Baxter Thank You note

Report of the Library Director

- a) New computer lab has been installed! Things seem to be going smoothly so far, thank you IT department.
- b) Sewage backed up into the basement on 6/10/19. A scope of the pipe discovered that a portion of the pipe needs to be descaled and coated. No estimates yet.
- c) SDLA registration is open. It is in Spearfish September 25-27. Let me know asap if you would like to attend.
- d) There is an upcoming webinar about three new Gale Databases offered through the SD State Library on July 10<sup>th</sup> from 4:00 – 4:30pm. It will also be recorded.
  - i) One of these, *Legal Forms*, may affect *Law Depot*.
- e) Attended ALA Conference June 20<sup>th</sup>-24<sup>th</sup>
  - i) Will be working on assembling resources for staff.
  - ii) Report:
    - (1) 3 Sessions that Amazed You
      - (a) Wholehearted Librarianship: Finding Hope, Inspiration, and Balance
      - (b) Reducing Implicit Bias in Reference Interviews and Literature Searching
      - (c) Creating Good Working Conditions in the Library
    - (2) 2 Concepts you will focus on
      - (a) Encouraging balance, growth, and development for library staff

- (b) Creating and maintaining a safe, inclusive space to access information
- (3) 1 Idea to apply immediately
  - (a) Coaching Journals mentioned in Library Director's Discussion Group
- f) Emily Mosley has resigned as the Children's Librarian as of 6/27/19, we have a temporary replacement to cover the Summer Reading Program. The hiring process has started.
- g) The Urban Libraries Council invited us to participate in their Edge Assessment, a set of national benchmarks for public libraries. I completed the assessment 5/31/19, and I am including the report in the packet for you all to review. As a participant we will have access to the database of assessment data for 12 weeks.
- h) Budget:
  - i) Next step is projections from the Finance Officer.
- i) Hotspots
  - i) In discussions with IT regarding filtering options and privacy questions.
  - ii) Discussed with the Friends of the Library Board but let them know there are still issues to resolve before pursuing the project.
  - iii) No further action yet.
- j) Wage study still in process.
- k) News from around the library world:
  - i) Albanese, Andrew. "ALA 2019: ALA Votes to Strip Melvil Dewey's Name From Its Top Honor." *Publisher's Weekly*, 24 June 2019, <https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/80557-ala-votes-to-strip-melvil-dewey-s-name-from-its-top-honor.html>. Accessed 2 July, 2019.

Committee Reports: None

Old Business: None

New Business:

1. Whitman presented May 2019 statistics, no action necessary.
2. Whitman presented applications for the new "Teen Advisory Board" volunteer position at the library. Whitman stated that the teen advisory board would be working with the Young Adult Librarian planning and helping with library programs. Albertsen moved and Moulton seconded to approve Erin Abel, Brittney Aven, and Olivia Simermon as Watertown Regional Library volunteers. Motion passed.
3. Assistant Director Maria Gruener presented a volunteer application for Samantha Sandeen. Trzynka moved and Moulton seconded to approve Ms. Sandeen as a Watertown Regional Library volunteer. Motion passed.

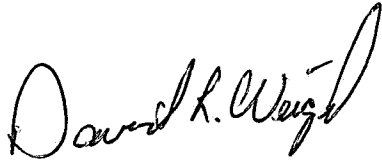
Open: None

Executive Session:

1. Trzynka moved and Moulton seconded to enter into executive session. Motion passed.
2. Moulton moved and Trzynka seconded to leave executive session at 6:55pm. Motion passed.

Meeting adjourned at 6:55p.m.

Approved



David R. Weigel  
Board President



Deirdre "Dee Dee" J. Whitman  
Secretary

Written: August 1<sup>st</sup>, 2019