

16 July Airport Board Meeting:

Members Present: Mark Schroeder, Vice President; Mike Cartney, Secretary; Les McElhaney, board member; Shannon Kruse, Board member; Mayor Sarah Caron, Ex-officio; Councilman Bruce Buhler, Ex-officio, Airport Manager Todd Syhre, Ex-officio

Others present: Gerald Reiber (Community), Gary Christianson (ADI), Don Egert (KXLG), and Dan Chrisler (Public Opinion).

The meeting was called to order by the vice president. Mike C motioned to approve the agenda, which was seconded by Les M. Motion carried unanimously.

BUDGET. Todd S presented his draft budget, seeking concurrence from the board to submit the budget to the City Council. Through meaningful exchange with the board members, it was determined:

1. The board supported the increased in personnel of: one maintenance foreman and adding sufficient funding to make the part-time cleaning position a full time cleaning/administrative assistant position. The board noted the following items in the discussions:
 - a. Passenger loads are up significantly on the commercial airline terminal and activity is up significantly on the General Aviation side as well. There has been an increase of between 300 and 400% in enplanements on the commercial side, with another increase of 15% so far this year.
 - b. General Aviation is up an estimated 10% over last year.
 - c. The airport manager personnel plan should meet FAA requirements without requiring overtime to the extent possible.
 - d. The airport manager's required hour are excessive. Due to the personnel shift requirements, backfilling for employee vacations, sick time, and other absences require the airport manager to work extra hours to cover.
 - e. Due to the shortage in personnel, there has been significant overtime and much of the preventative maintenance at the airport has not been accomplished due to time constraints.
 - f. The workloads on both the commercial airline and general aviation are expected to continue to increase as their business continues to grow.
2. The board understood and concurred with the proposed projects, timelines, and funding levels.

Shannon K motioned to recommend the budget to the Council. Les M seconded the motion. Motion passed unanimously.

Airport Update. Gary Christiansen provided a brief update on ADI activities and performance. So far this month, ADI has had 715 outbound passengers, with a total of more than 1200 tickets sold. Gary also highlighted the excitement they have witnessed from the free ticket offers. Todd S reported that

there was a great turnout for the Barnstormers event, with an estimated 5-7000 attendees in the 3 days event.

Election of Officers. New member of the board are slated to be presented to an upcoming city council meeting. Therefore Mike Cartney motioned the election of officers be done at the next meeting of the board. Shannon K seconded. Motion carried unanimously.

Adjournment. Mike Cartney motioned to adjourn, Les McElhaney seconded. Motion carried.

Respectfully submitted,

Mike Cartney

Secretary