

Corrected Watertown Regional Library Board
Minutes of the August 6th, 2019
Regular Meeting
160 6th Street NE
Watertown, SD

President Weigel called the meeting to order at 4:20p.m. Members present were Dan Albertsen, Jean Moulton, Michelle Spies, and Judy Trzynka. Anne Gabel arrived later in the meeting during the Library Director's Report. Also present: Library Director Dee Dee Whitman and former Library Director Mike Mullin.

Public Comment: Mike Mullin suggested an idea for replacing the ^{ash} ~~Ash~~ trees around the library in a staggered way so as not to lose the canopy all at once. Director Whitman will discuss the idea with the head of Parks, Recreation, and Forestry as the department is developing a plan.

The minutes from the July 9, 2019 regular meeting were approved. Motion by Trzynka and second by Moulton. Motion passed.

The financial reports for July were accepted.

Moulton made the motion and Trzynka seconded that the expenditures for July be approved. Motion passed.

Correspondence: None

Report of the Library Director

- a) I will be on vacation August 16th-25th. Maria and Becky will be points of contact while I am away.
- b) The Proposed Budget Book Library pages will be ^{included the} ~~including~~ in packet. Council budget hearings will be August 14th and August 15th if necessary.
- c) First round of Children's Librarian interviews to be scheduled soon. The Children's Library Aide position is also vacant, and I'd like the new Children's Librarian to be a part of the selection process.
- d) Lance Hampton is our new Maintenance Worker as of 7/15, and he has been training with Josh. Caitlyne Lancaster has moved to his Library Desk Aide position, meaning we have a shelving position open as well.
- e) Wage study interviews with staff will be the first week of September.
- f) Maria will be applying for a traveling exhibit. No agreement is required at this time, but should we be awarded the exhibit, I will bring the agreement for Board approval.
- g) Met with an electrician to discuss replacing lights in the east/west corridor and he is going to test out a fixture to see about reducing the overall number of lights.
- h) Archived Webinar Links

- i) Hotspots (Public Library Association) - <http://www.ala.org/pla/education/onlinelearning/webinars/ondemand/hotspots>
- ii) Gale Databases (SD State Library) - <https://support.gale.com/doc/sdsl-webinar>
- i) Hotspots
 - i) In discussions with IT regarding filtering options and privacy questions.
 - ii) Discussed with the Friends of the Library Board but let them know there are still issues to resolve before pursuing the project.
 - iii) No further action yet.
- j) Sewage backed up into the basement on 6/10/19. A scope of the pipe discovered that a portion of the pipe needs to be descaled and coated. No estimates yet.
- k) ALA Conference resources and report still in progress.
- l) SD State Library expanding is expanding Who's on My WiFi, a software that gathers and reports data about WiFi usage. It would be free to us as the SDSL is using federal funds for it. If we choose to do this, implementation would be in October.
- m) News from around the library world:
 - i) Young, Jeffery. "As LinkedIn Learning Subsumes Lynda.com, Library Groups Raise Privacy Concerns." *EdSurge*, 23 July 2019, <https://www.edsurge.com/news/2019-07-23-as-linkedin-learning-subsumes-lynda-com-library-groups-raise-privacy-concerns>. Accessed 1 August, 2019.

Committee Reports: None

Old Business: None

New Business:

1. The Board welcomed its newest member, Michelle Spies.
2. Whitman presented June 2019 statistics and 2019 2nd Quarter statistics, no action necessary.
3. September meeting moved to September 10th, 2019 at 4:15pm.
4. Moulton and Gabel volunteered to be on the election committee.

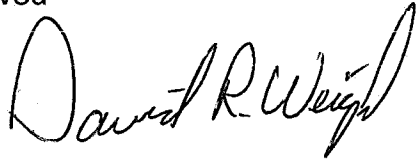
Open: None

Executive Session:

1. Trzynka moved and Gabel seconded to enter into executive session at 6:03pm. Motion passed.
2. The board left executive session at 6:13pm.

Meeting adjourned at 6:15p.m.

Approved

A handwritten signature in black ink, appearing to read "David R. Weigel". The signature is written in a cursive style with a large initial 'D'.

David R. Weigel
Board President

A handwritten signature in black ink, appearing to read "Deirdre J. Whitman". The signature is written in a cursive style with a large initial 'D'.

Deirdre "Dee Dee" J. Whitman
Secretary

Written: September 5th, 2019