

Watertown Regional Library Board
Minutes of the August 7th, 2018
Regular Meeting
160 6th Street NE
Watertown, SD

Board Vice-President Anne Gabel called the meeting to order at 4:20p.m. Board President Wiegel arrived at 4:23pm and presided over the remainder of the meeting. Members present were: Dan Albertsen, Jackie Baxter, Anne Gabel and Judy Tryznka. Absent: Jean Moulton. Also present: Library Director Dee Dee Whitman and Dan Crisler from the Watertown Public Opinion

The minutes from the July 10, 2018 regular meeting were approved. Motion by Gabel and second by Tryznka. Motion passed by rollcall.

The financial reports for July were accepted.

Baxter made the motion and Gebel seconded that the expenditures for July be approved. Motion passed by rollcall.

Correspondence: None

Report of the Library Director

- a) Budget
 - i) Budget hearings are scheduled for August 14th and 30th at 5:00pm
- b) Received 3 proposals for engineering services to be reviewed.
- c) Summer Reading Programs ended July 31st, had the largest carnival yet with attendance of around 400. Had a 15% increase of total registrants up to 750. Full data must be submitted to the state by 9/1, and I can present that at the September meeting.
- d) Met with Steve Jurens from KXLG about radio advertising, and about a program KXLG is interested in partnering with us about cyber bullying in September.
- e) Strategic Planning meetings initially set with Lee for the week of Aug. 20, but as that is coming up soon, and for potential availability for school involvement, I have proposed the week of Sept. 17th and am waiting to hear back.
- f) Children's programs will resume October 15th shortly after Emily's return.
- g) Changes in open meeting laws require a public comment period during public meetings. Director Whitman will check with the City Attorney about public comment vs. open section.
- h) Identified funding areas for replacement staff copier in the General Fund without the necessity to request an appropriation.
- i) Interfiling of Fiction, Mystery, and Sci-Fi is complete. Shelves have been moved to give more space in the YA area. The YA shift is the last phase.
- j) Part time employee was injured August 6, paperwork is in process.

Committee Reports: None

Old Business: None

New Business:

1. Baxter moved and Albertsen seconded to approve Tracy Voss' volunteer application. Motion passed by rollcall.
2. Board reviewed three proposals for a consulting mechanical engineer to create a Bid Spec for boiler replacement. Baxter moved and Tryznka seconded that Director Whitman be authorized to sign and accept the proposal from Mettler-Sichmeller Engineering. Motion passed by rollcall.
3. During the discussion of the Service to the Homebound Policy, the Board concluded that the policy did not need to be revised to serve a patron who lives just outside of City limits. Director Whitman was advised to inquire with the Codington-Hamlin Bookmobile and the County Welfare office to determine if there is duplication of services.

Open:

Gabel expressed delight in the *South Dakota Curiosities* travel book and the 140th anniversary of Codington County, "perfected" August 7, 1878. Whitman suggested some programming around the topic with Gabel suggesting a partnership with the Codington County Heritage Museum.

Tryznka mentioned the upcoming SDLA conference that will be held September 26-28 if any board member is interested in attending.

Meeting adjourned at 5:26p.m.

Approved



David R. Weigel
Board President



Deirdre "Dee Dee" J. Whitman
Secretary

Written: August 30, 2018