

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Monday, November 19, 2018

Present: Mayor Caron and Council Members Albertsen, Buhler, Danforth, Lalim, Roby, Solum, Vilhauer & Weyh

Also Present: Heath VonEye, Colin Paulsen, Kristen Bobzien, Matt Roby & others

The meeting was called to order by Mayor Sarah Caron.

Approval of the Consent Agenda

Motion was made by Bruce Buhler and seconded by Mike Danforth to approve the following items on the Consent Agenda: minutes from the November 5, 2018 Public Works / Finance / Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Motion was made by Glen Vilhauer and seconded by Don Roby to approve the agenda; all voted in favor and motion carried.

Consideration of Change Order No.2 (final) with Duininck Inc. for the Milling & AC Mat Construction Project No. 1814, for an increase of \$38,491.00, bringing the new contract amount to \$1,033,768.34

City Engineer Heath VonEye reviewed Change Order No. 2 (final) for the Milling & AC Mat Construction Project for an increase of \$38,491.00. This change order adjusts quantities to those installed, and closes out the project. Approximately \$17,000 will be charged to the Fire Department's CIP for paving at Fire Station 2. Motion was made by Bruce Buhler and seconded by Glen Vilhauer to recommend approval of Change Order No. 2 (final); all voted in favor and motion carried.

Consideration of Change Order No. 1 (final) for the 11th Avenue SW Reconstruction Project No. 1803, with Duininck Inc., for a decrease of \$7,216.86, bringing the total contract amount to \$461,320.14.

Heath reviewed Change Order No. 1 (final) for the 11th Avenue SW Reconstruction Project for a decrease of \$7,216.86. This change order adjusts quantities to those installed and closes out the project. Motion was made by Josh Weyh and seconded by Adam Lalim to recommend approval of Change Order No. 1 (final); all voted in favor and motion carried.

Consideration of Change Order No. 2 for the Park & Rec Improvements Project No. 1819, with Duininck Inc., for a decrease of \$17,954.20, bringing the contract amount to \$163,904.80, and for a time extension.

Heath reviewed Change Order No. 2 for the Park & Rec Improvements Project for a decrease of \$17,954.20. This change order reflects actual quantities installed for Schedule B, Mount Hope Cemetery Road and Schedule C, City Park Campground Road. Change Order No. 2 reflects the reduction for the base course that was not used because geotextile fabric and crushed concrete were used instead. The addition of the fabric and crushed concrete was reflected on Change Order No. 1, previously approved. The time extension is to reschedule the completion of the 21st Street recreation trail until next spring, pending FAA approval to relocate the trail closer to the

airport perimeter fence. Motion was made by Dan Albertsen and seconded by Jon Solum to recommend approval of Change Order No. 2; all voted in favor and motion carried.

Consideration of Change Order No. 1 (final) for the 20th Avenue SE Bridge Preservation Project No. 1709, for a decrease of \$7,196.00, bringing the contract amount to \$167,554.00.

Heath reviewed Change Order No. 1 (final) for the 20th Avenue SE Bridge Preservation Project for a decrease of \$7,196.00. This change order reflects actual quantities installed and closes out the project. Motion was made by Bruce Buhler and seconded by Josh Weyh to recommend approval of Change Order No. 1 (final); all voted in favor and motion carried.

Authorization to advertise for bids for boilers and Roof Top Unit for Event Center.

Staff seeks authorization to advertise for bids for boilers and a roof-top unit for the Event Center. Jon Solum explained that the rooftop unit that runs the heating & air conditioning needs a new coil which is estimated to cost \$15,000-\$18,000, as well as a new board estimated to cost \$8000. Since the rooftop unit is 15 year old and at normal lifespan, the contractors recommend that it should be replaced. The estimated cost for the rooftop unit is \$60,000 and the lead-time is 8-10 weeks. In addition, one of the two boilers gives continual problems and the other is marginal. There have been times where there is no heat in the building. The contractor has indicated the difficulty of finding parts for the boilers, and recommends they also be replaced. The contractor has found a temporary solution, but he cannot say if he can keep it going if there are more problems mid-winter. The estimated cost for the two boilers is \$85,000, and the lead time to get new boilers is 3-4 weeks. For clarification, Mayor Caron described the relationship the city has with the facility housing the Event Center, Minerva's and the Ramkota. The city owns the Event Center. Minerva's and the Ramkota are completely separate. Since the restaurant has staff on site, the city contracts with them to run the Event Center. Jon Solum works for Minerva's and he oversees the building and coordinates the maintenance and repairs for the Event Center, which the city is responsible for. The boiler and rooftop unit in question have nothing to do with Minerva's or the Ramkota. Finance Officer Kristen Bobzien explained that these equipment replacements will be funded by the year-end budget supplement that will be reviewed at the next council meeting. After discussion, motion was made by Dan Albertsen and seconded by Don Roby to authorize advertising for bids; all voted in favor and motion carried.

Old Business

Mayor Caron mentioned that it has been discussed putting change orders on the Consent Agenda, and since tonight's committee meeting's change orders have already been discussed at the committee level, she plans to move them to the consent agenda at tonight's council meeting. She reminded the council members that they can always pull any items from the consent agenda that they would like to discuss further. Heath indicated that he will put together a policy as to which items can be included on a consent agenda going forward, and bring this policy to the council for their approval.

Mike Danforth asked the status of the truck route designation for the southern bypass. Mayor Caron explained that the designation was waiting for the roundabout to be completed at Highway 81 and 20th Avenue South. That project is now completed, and it would be up to the DOT to designate the truck route with signage. Heath will contact the DOT and ask the question.

Mike Danforth voiced concern about the liquor license at the mall for the Thursday Night Live event. He would like to see businesses with existing liquor licenses sell alcohol at this event

rather than the Chamber of Commerce. It was explained that the issue coming before the Board of Adjustment is for the mall facility to be approved for selling beer and wine, and the license itself will come before the council as usual. The Chamber would operate Thursday Night Live at the mall with the license to sell it at that facility. Existing businesses with liquor licenses at the mall could request to have their footprint expanded and do the same. It was explained that this is an agreement between the mall owners and the Chamber, and that the city is only the licensing authority. Mike Danforth indicated he would contact the Chamber with his questions and concerns.

Mike Danforth suggested that we review our process of park dedication and make it more consistent. Mayor Caron agreed and stated that the engineering staff is currently working on this.

New Business

None

Executive Session

Motion was made by Glen Vilhauer and seconded by Josh Weyh to adjourn to Executive Session at 4:50 p.m to discuss contractual matters; all voted in favor and motion carried.

Respectfully submitted,
Lori Marscheider