
Project Plan Checklist:

- Stamp from licensed design professional
- North arrow
- Scale (no smaller than 1"=30')
- Legend
- Summary table
- Property Limits
- Dedicated public right-of-way and easements
- Grading
 - Contours of existing ground
 - Details of existing terrain and area drainage
 - Proposed drainage channels and finish contours/elevations
- Utility connections and size of services
- Structure location(s) in relation to property boundaries
 - Structure locations of any building or structure on adjacent properties that are within 15 feet of the property line
- Lowest finished floor elevation(s) and attached garage floor elevation (if applicable)
- Top of curb elevations(s) (if applicable)
- Access to property (driveway width, culverts, etc.)
 - Surfacing types
- Erosion sediment control measures (BMPs) (if applicable)
- Floodplain areas
- Sidewalks or recreational trails
- Landscaping (fences, retaining walls, trees, etc.)
- Significant natural features or hazards