

WANZEK

a MasTec company 

1447 – Dakota Range III Wind Project

COVID-19 Business Continuity Plan

Prepared by: Wanzek Dakota Range III Team

03/24/2020

Version A

CONFIDENTIAL – FOR EXCLUSIVE DISTRIBUTION ONLY

DOCUMENT CONTROL

Version – A

Release Date: 2020-24-03

Release	Date	Comment
A	2020-24-03	First Draft – Distribution to Engie

Document Inquiries

All inquiries related to this project or this document should be addressed to:

Contact:

Jacob Curtiss
jcurtiss@wanzek.com

Mark Lentz
mlentz@wanzek.com

Gloria Moose
gmoose@wanzek.com

Reilly Macurdy
rmacurdy@wanzek.com

Robert Hartman
rhartman@wanzek.com

Trevor Moen
tmoen@wanzek.com

TABLE OF CONTENTS

DOCUMENT CONTROL	2
TABLE OF CONTENTS	3
1 OVERVIEW	4
1.1 Project Background	4
1.2 Plan Objective	4
2 KEY STAKEHOLDERS	5
3 BUSINESS IMPACT ANALYSIS	6
3.1 Identified Business Impacts	6
3.2 Risk Assessment	6
3.3 Risk Assessment Mitigations	7
4 DAKOTA RANGE 3 SPECIFIC TASK ASSIGNMENTS	9
APPENDIX 1 – LOCAL SHUTDOWNS	10
APPENDIX 2 – CONFIRMED CASE ON WANZEK SITE	11
APPENDIX 3 – CONFIRMED CASE NEARBY SITE – 50 MILE RADIUS	12
APPENDIX 4 – POSSIBLE CASE ON SITE	13
APPENDIX 5 – CONFIRMED CASE ON SITE	14
APPENDIX 6 – QUESTIONNAIRE	15

1 OVERVIEW

1.1 Project Background

A new human contractable virus is spreading globally. Despite efforts to contain the initial outbreak, confirmed virus clusters continue to appear. The novel coronavirus, SARS-CoV-2, and the disease it causes, COVID-19, is not a flu but an influenza-like infection and is especially risky to humans with pre-existing conditions (<https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/highrisk-complications.html>). See the Centers for Disease Control and Prevention (CDC) for more information: <https://www.cdc.gov/coronavirus/2019-ncov/summary.html>.

Symptoms manifest as a mild to severe respiratory illness with fever, cough, and shortness of breath. The CDC currently believes that symptoms may appear in as few as two days or as long as 14 days after exposure (<https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html>).

1.2 Plan Objective

Mitigation of business interruptions that the COVID-19 virus could cause through different possible exposure scenarios. The plan will address the following:

- Key stakeholders
- Business Impact Analysis
- Risk Assessment
- Mitigations
- Scenario Flow Plan
- Task Assignments
- Community Characteristics
- Healthcare Capacity

2 KEY STAKEHOLDERS

Engie

Engie is the developer and owner of the Dakota Range III Wind Farm. Engie has the following companies under their umbrella; Wanzek Construction Inc, Nordex, Ulteig, Discovery Benefits, AEI, EWR, ATS.

Wanzek Construction, Inc

Wanzek Construction has been contracted by Engie to construct the Dakota Range III Wind Project, LLC. The Scope is the engineering, procurement, and construction of the roads, foundations, collections system, substation, O&M Building, and MET Tower. Wanzek has subcontracted the following entities to provide various services:

- BARR – Structural/Civil Engineering
- Westwood – Civil Engineering, Surveying
- Ulteig – Electrical Engineering
- GCC – Concrete Supplier
- FABco – Rebar Installer & Supplier
- HUFF – O&M Building Contractor
- Vikor – MET Tower Installation
- Chambers Protective Services – On site security
- Landmark – Collection Installation Plowing & Boring
- Substations Inc. – Substation Installation
- Allstates Paving & Recycling – Cement Stabilization
- Muth – Fiber Terminations
- L & S Electrical – Electrical Testing
- Foerster Testing – Materials Testing
- Flatrate – Concrete Conveying

Ottertail

Ottertail Power will be purchasing the power generated from the Dakota Range III Wind Project once completed. Ottertail Power has a vested interest in the construction of the project as an on-time completion is critical to power supply agreements.

Grant & Roberts County and Surrounding Communities

This project will impact Grant & Roberts county, surrounding communities/towns and will extend beyond to neighbouring counties with traveling employees, deliveries and interactions amongst personnel.

3 BUSINESS IMPACT ANALYSIS

A Business Impact Analysis (BIA) is a systematic process to determine and evaluate the potential effects of an interruption to critical business operations. Wanzek has analysed the following impacts due to a potential COVID-19 scenario.

3.1 Identified Business Impacts

The following scenarios for potential impacts for the Dakota Range III Wind Energy Project:

1. Individuals symptomatic of COVID-19
 - a) Individuals arrive to site for screening exhibiting one or more of the following: fever, cough, and shortness of breath.
 - b) Individual on site, who has initially cleared screening begins to exhibit one or more of the following; fever, cough, and shortness of breath. This scenario covers an individual who is asymptomatic of COVID-19.
2. Self-Quarantines
 - a) Individual(s) removed from site under imposed self-quarantines who are symptomatic of COVID-19, exposed to a confirmed case individual, travelled outside of the U.S., or used mass transit traveling domestically.
3. Project Personnel Absenteeism
 - a) Project Personnel on site leave without authorization during operational hours.
 - b) Project Personnel do not report for duty on site.
 - c) Project Contractors/Subcontractors receive their respective corporate directives to cease operations on site with little to no notification.
4. Closures of Local Services
 - a) Closures of support services such as but not limited to fuel supply, sanitation services, potable water, emergency services, and ice supply.
 - b) Service interruptions such as but not limited to power and communications.
 - c) Closures of grocery stores and restaurants.
 - d) Cessation of operations with regards to housing and/or housing services in the area to support project personnel
 - e) Postal Service, UPS, and/or FedEx deliveries
5. Interruption of the supply of Materials needed for the Project and/or Equipment to facilitate the installation of Project Materials
 - a) Deliveries of project commodities
 - b) Deliveries/service of project equipment
 - c) 3rd Party Operations of project equipment
6. Travel Restrictions
 - a) Project Personnel Rotations and the impact of extended stays on site
 - b) Return of Project Personnel off site
 - c) Manager Meetings
 - d) Independent Engineer Audits
7. Project Communication/Focus amongst Team
 - a) Social distancing making communicating effectively more difficult
 - b) No large gatherings to discuss project related topics
 - c) More disconnect between field and management

3.2 Risk Assessment

From the identified scenarios in Section 3.1 Identified Business Impacts, the following general categories have been developed to appropriately categorize similar risks. The following are

categorized in weighted severity with number one (1) being the most severe and number Four (4) being less severe.

1. Direct Illness
 - a) Direct Illness has been weighted as the most severe due to the period of time individuals are asymptomatic and contagious. This time period is where individuals have the greatest risk of unknowingly spreading the disease to other individuals despite project controls being implemented.
2. Mandated Controls outside of Project Management's Authority
 - a) Mandated Controls outside of the authority of Project Management include but not limited to Federal, State, and Local restrictions. These restrictions would be imposed on local businesses, services that affect project operations, and logistics.
3. Community Spread
 - a) The spread of the virus throughout a region where people are unsure of how they contracted the virus (to their knowledge had not contact with an infected individual). People may have the virus and continue with normal daily tasks before showing symptom's and have the potential to infect whomever they encounter.
4. Interruption in the supply of Project Incorporated Materials, Equipment, and Labor
 - a) The interruption of the supply of Project Incorporated Materials has a direct impact on the ability to complete the project on schedule. Equipment critical to the completion of the project could also be interrupted in the delivery, maintenance, and or operation of the equipment. Interruption of the project labor force needed due to Mandated Controls beyond the authority of Project Management and the possibility of unauthorized absence(s).

3.3 Risk Assessment Mitigations

The following proposals will help mitigate the impacts of the assessed risks.

1. Direct Illness
 - a) Increase the ease of access and maintenance to Sanitation facilities
 - b) Increased routine cleaning of surfaces project personnel interacts with
 - c) The swap out of applicable fixtures that have anti-microbial surfaces where possible, i.e. brass door handles
2. Mandated Controls

Mandated Controls beyond Project Management authority will be discussed with the Key Stakeholder. Topics to be discussed with the implementation of Mandated Controls can include the following:

 - i) Feasibility to safely continue completion of the project with reduced access to local services
 - ii) The safe continuation of the project with a distressed labor force due to the implementation of Mandated Controls
 - iii) The safe continuation of the project with a reduced labor force due to the implementation of Mandated Controls related to travel
 - iv) The safe continuation of the project with increased hostility from the local inhabitants due to the increased presence of personnel who are not residents to the area
3. Interruption in the supply of Project Incorporated Materials, Equipment, and Labor
 - a) Communication with project suppliers to determine long term potential impacts to deliveries and alternatives to mitigate possible interruptions
 - b) Communication with project equipment suppliers to schedule equipment deliveries and maintenance of equipment that reduces exposure of their personnel to project personnel.

-
- c) The availability and feasibility to utilize temporary labor to supplement project personnel during times of self-quarantines.
 - d) **Wanzek is still looking into preliminary actions prior to hiring new employees or transfer existing employees.**

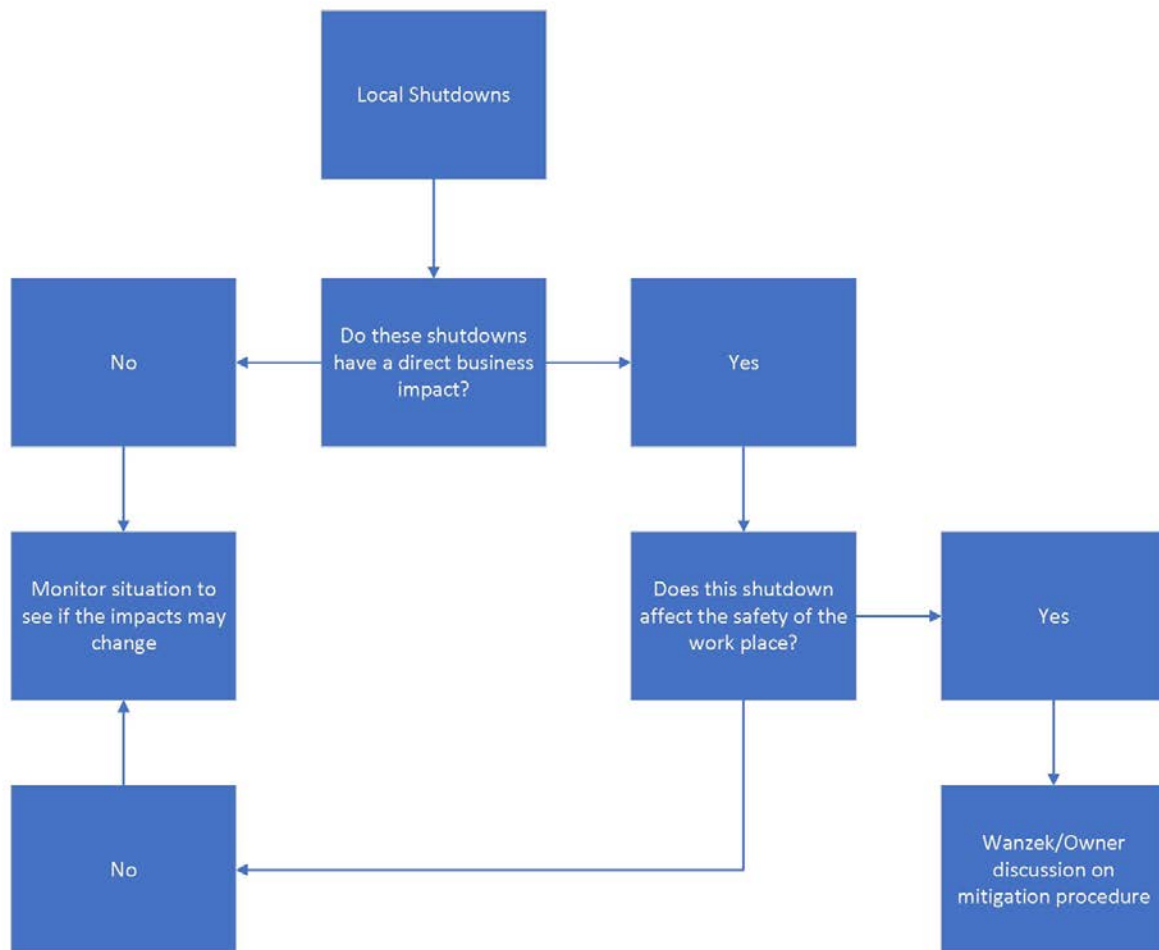
CONFIDENTIAL

4 DAKOTA RANGE III SPECIFIC TASK ASSIGNMENTS

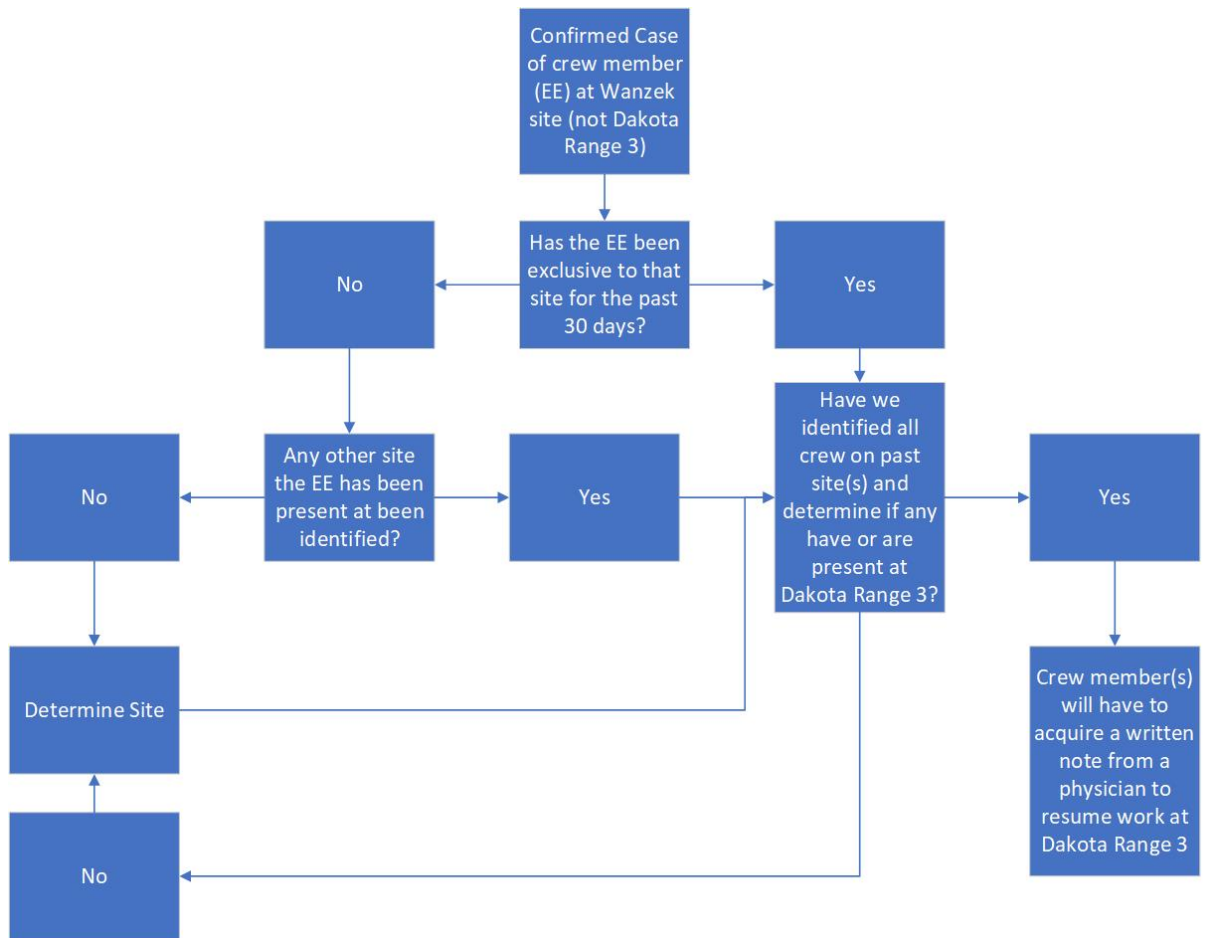
The following task assignments will be designated to key individuals to execute the Dakota Range III Site Specific Business Continuity Plan.

- Plan Manager – The Plan Manager’s primary responsibilities include the activation and execution of the applicable Scenario Flow Plan as provided in Appendices 1-5. The Plan Manager has executive responsibilities to adapt the Scenario Flows Plans to accommodate changing conditions for this project. The primary plan manager will be Robert Hartman, the Project Construction Manager. Robert’s backup, in the event he is unable to perform these duties shall be the Lead Project Safety Manager, Reilly Macurdy.
- Key Spokesperson – All Public Relation communications related to the Dakota Range III Energy Project shall be responsibility of Jacob Curtiss & Mark Lentz.
- Screening Manager – The Screening Manager will be the administrator of the Screening Questionnaire, as provided in Appendix 6, and performing available tests within their level training. The primary Screening Manager shall be Reilly Macurdy. Reilly’s backup, in the event he is unable to perform these duties, shall be Robert Hartman until a second trained Wanzek Safety Manager is appointed to the Dakota Range III Wind Energy Project.
- Logistics/Timeline Manager – The Logistics and Timeline Manager who will track arrivals, departures, and completion of the appropriate self-quarantine durations. This Logistics/Timeline Manager shall be Gloria Moose. Gloria’s backup, in the event she is unable to perform these duties, shall be Reilly Macurdy.
- Confirmed Case/Timeline Manager – The Confirmed Case/Timeline Manager shall be responsible in the event an employee(s) is confirmed positive with COVID-19. This individual(s) shall be designated at the Wanzek corporate level.

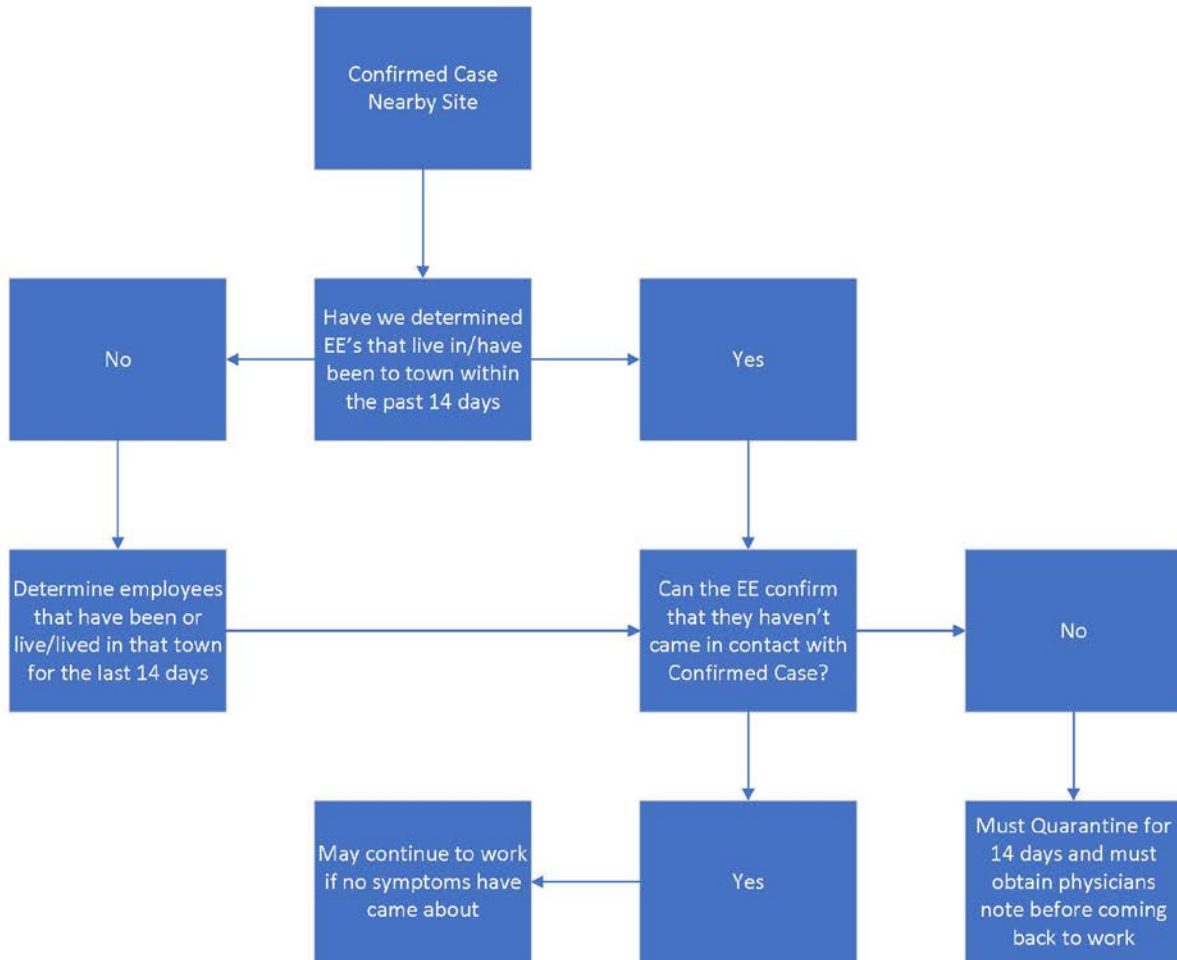
APPENDIX 1 – LOCAL SHUTDOWNS



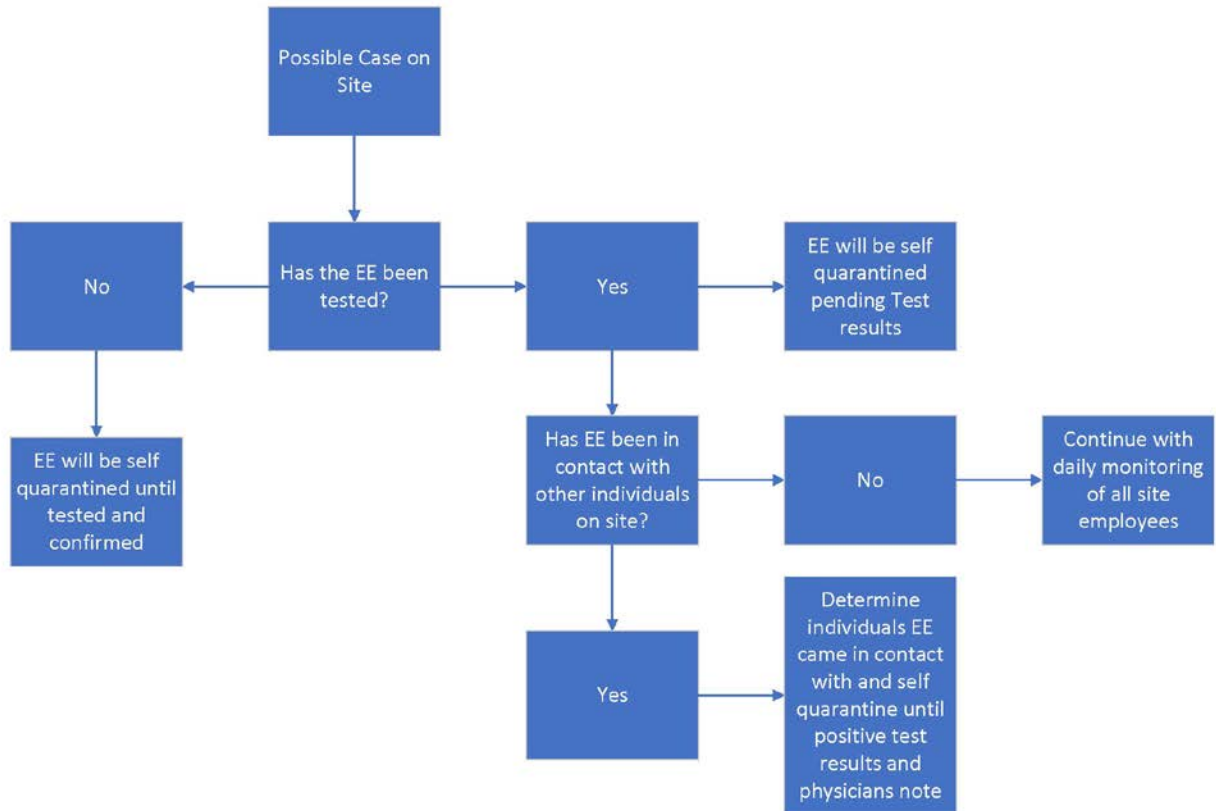
APPENDIX 2 – CONFIRMED CASE ON WANZEK SITE



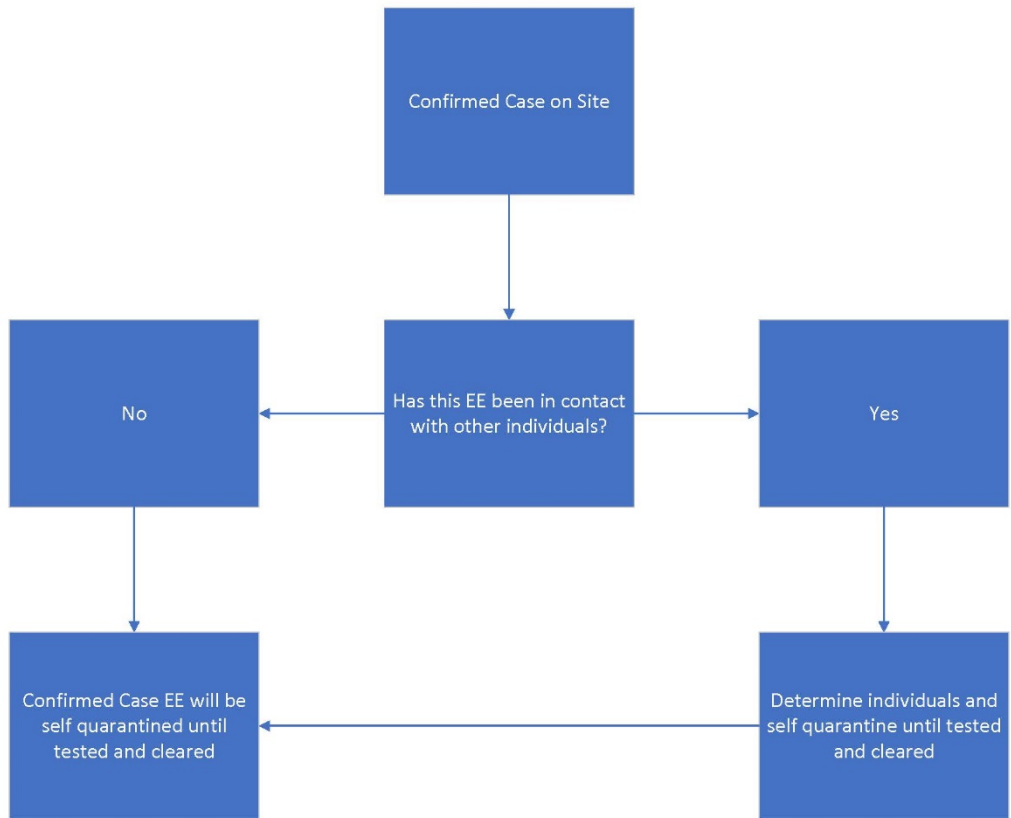
APPENDIX 3 – CONFIRMED CASE NEARBY SITE – 50 MILE RADIUS



APPENDIX 4 – POSSIBLE CASE ON SITE



APPENDIX 5 – CONFIRMED CASE ON SITE



APPENDIX 6 – QUESTIONNAIRE

See Engie Policy for questions.