

Single Stream

RECYCLING

Information



2023

**REFUSE &
RECYCLING
MANUAL**

**Includes 2023
Collection Schedule**

**Please SAVE for
FUTURE REFERENCE!**

TABLE OF CONTENTS

Welcome Letter	1
SINGLE STREAM Recycling	2
Recycling Procedures	2
Recyclable Items.....	2-3
Watertown Regional Landfill	3-5
Landfill Location and Hours	3
Load Requirements	4
Weather Conditions.....	4
Load Inspections.....	4
Disposal Procedures	4-5
Restricted Waste	5
Air Conditioning and Refrigeration Equipment.....	5
Separate Wastes.....	5
SINGLE STREAM Recycling Collection.....	6
Holiday Waste Collection	6
Holiday Collection Dates.....	6
Recycling Collection Calendar	7-8
Household Garbage Collection.....	9
Collection Schedule.....	9
95 Gallon Refuse Containers.....	9
Waste Collection Map	Center Fold
Special Wastes.....	10
No Liquids - Paint.....	10
Prohibited Wastes	10
Household Hazardous Waste Event	10
Christmas Trees.....	10
Yard Waste.....	11
4th Avenue SW Yard Waste Site	11
Compost	11
Recycling Centers/City Property	12
Landfill Hours	12
Ordering Containers.....	Inside Back Cover



Welcome to the 2023 Refuse & Recycling Procedures Manual

Note that SINGLE STREAM recycling collection is every other week on the same day as your garbage collection. See the map in the center of this manual to determine if your address is located in Recycle Route A (north of 3rd Avenue North and all of Lake Kampeska) or in Recycle Route B (south of 3rd Avenue North). Then review the 2023 color-coded Recycling Collection Calendar on pages 7 and 8 to determine the schedule for your recycling collection. Route A is pink and Route B is blue.

The 95-gallon tan recycling containers are provided by the City. Register at www.watertownsd.us to receive a recycle container.


There is no additional charge on your utility bill for curbside recycling collection. The 95-gallon tan recycling containers are owned by the City and remain at the residence should you move. **Residents may request more than one recycling container per residence.**

For other questions, please call for assistance:

- Watertown Regional Landfill 882-6219**
- Landfill Supervisor 882-6219**
- Solid Waste Collection Supervisor 882-6219**
- Recycling Contractor 886-3006**

Thanks for your participation and interest in recycling.

Sincerely,



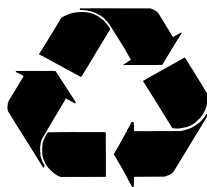
Mike Boerger
Superintendent of
Wastewater & Solid Waste



SINGLE STREAM RECYCLING

We would like to thank the Watertown residents for their continued support of the recycling program. Included in this booklet is the updated recycling schedule for the upcoming year. See the back inside cover to register for delivery of a recycling container.

The tan 95-gallon recycling containers are the property of the City of Watertown and must remain at the assigned address. If you move, do not take the tan 95-gallon recycling container with you. **There is no additional charge on your utility bill for recycling collection.**



RECYCLING PROCEDURES

Please use the color-coded calendar on pages 7 and 8 to determine when recycling materials are collected at your address. Recycle collection will be every other week on the same day as your garbage collection. Please set the container out the night before your collection day. **If unacceptable or improperly prepared materials are thrown in the recycling container, the entire truckload may be contaminated.** To prevent this from happening, please read through this information carefully and keep it handy for future reference. **Note: Do not place recycling items in plastic bags.**

RECYCLABLE ITEMS

With SINGLE STREAM recycling, all recycling materials are placed together in the tan 95-gallon recycle container and collected at the same time.

Plastic: Bottles with a mouth smaller than the base (milk jugs, plastic pop bottles, dish soap and shampoo bottles). **Remove all caps and lids and discard them in your garbage. LIDS ARE NOT RECYCLABLE.**

Metal: Aerosol cans, completely empty with caps removed. Aluminum, steel and bi-metal cans, no need to remove labels.

Cardboard: Clean corrugated and non-corrugated (cereal boxes, soda boxes, cracker boxes, etc.). Break down large boxes to prevent plugging the container.

RECYCLABLE ITEMS cont.

Paper: Newspapers, coupon pages, glossy inserts and fliers, magazines, catalogs, office paper, computer paper and books including phone books.

DO NOT INCLUDE GLASS CONTAINERS.

Do not include neon paper or padded envelopes.

Do not include scrap pie tins, tin foil or paint cans.

Do not include items soiled with food or oil.

Do not include waxed cardboard, milk or egg cartons.

Do not include ice cream buckets, styrofoam cups and butter or yogurt containers.

Do not include hazardous chemical, antifreeze, oil, pesticide, herbicide or fertilizer containers.

**PLEASE TAKE THE
INITIATIVE TO RECYCLE**

NOTE: Ordinance 11:0404 - 2.d. states:

All solid waste containers placed on the alley or boulevard shall be removed on the same day of collection.



WATERTOWN REGIONAL LANDFILL

LANDFILL LOCATION AND HOURS

The Watertown Regional Landfill is located 3 miles south and 1 mile east from the junction of Highways 212 and 81. The landfill is open for the general public Monday through Saturday from 8:00 a.m. to 4:00 p.m. The gate closes at 4:00 p.m. sharp; admittance is not allowed after that time. Please allow plenty of time to get in before the gate closes. The landfill is closed Sundays and holidays. If you have any questions, please call 882-6219.

WATERTOWN REGIONAL LANDFILL

LOAD REQUIREMENTS

Incoming loads must be adequately secured to prevent any scattering of solid waste upon any roadway. The tipping fee rate for loads not adequately secured is double. All loads must be secured, regardless of content (including appliances and concrete), until after they are weighed.

WEATHER CONDITIONS

Due to the clay and dirt surfaces at the landfill, the Watertown Regional Landfill provides containers to allow residents to unload without driving into the open face area of the landfill. This allows the residential public landfill access under all weather conditions.

LOAD INSPECTIONS

All loads entering the landfill are subject to inspections to screen out prohibited materials. Individuals who dump any prohibited materials in the landfill are subject to fines, penalties and removal or cleanup costs associated with the incident. The following materials are prohibited at the Watertown Regional Landfill: **TIRES, LIQUIDS, WASTE OIL, HAZARDOUS WASTE, AND LEAD ACID BATTERIES.**

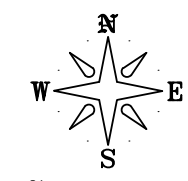
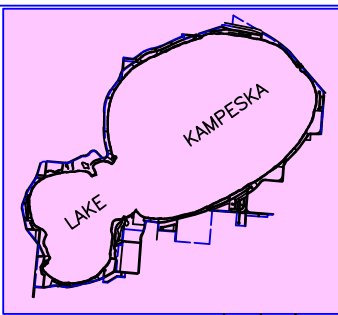
NOTE: The annual city wide clean-up is tentatively scheduled for sometime in late April or early May. Dates will be announced in the local media.



If you have any questions, please call the Landfill at 882-6219 before you bring your solid waste load out for disposal.

DISPOSAL PROCEDURES

A traffic light and intercom system are used to direct incoming and outgoing traffic. Upon arrival at the landfill, drive up to the stop sign. The office attendant will greet haulers on the speaker outside your driver-side window. You will be asked to identify the contents of your load so you can be directed to the correct area(s) for disposal. Once you have weighed in, the attendant will turn the traffic light to green and you may now enter the landfill yard to unload. **All loads are to remain secured until after weigh-in.**



KEY:

MONDAY PICKUP
TUESDAY PICKUP
WEDNESDAY PICKUP
THURSDAY PICKUP

NOTE: Please see the recycling collection calendar on the following pages to determine your week of recycle collection.

RECYCLE ROUTE A (NORTH OF 3RD AVE. N.)

RECYCLE ROUTE B (SOUTH OF 3RD AVE. N.)

RECYCLE ROUTE A (NORTH OF 3RD AVE. N.)

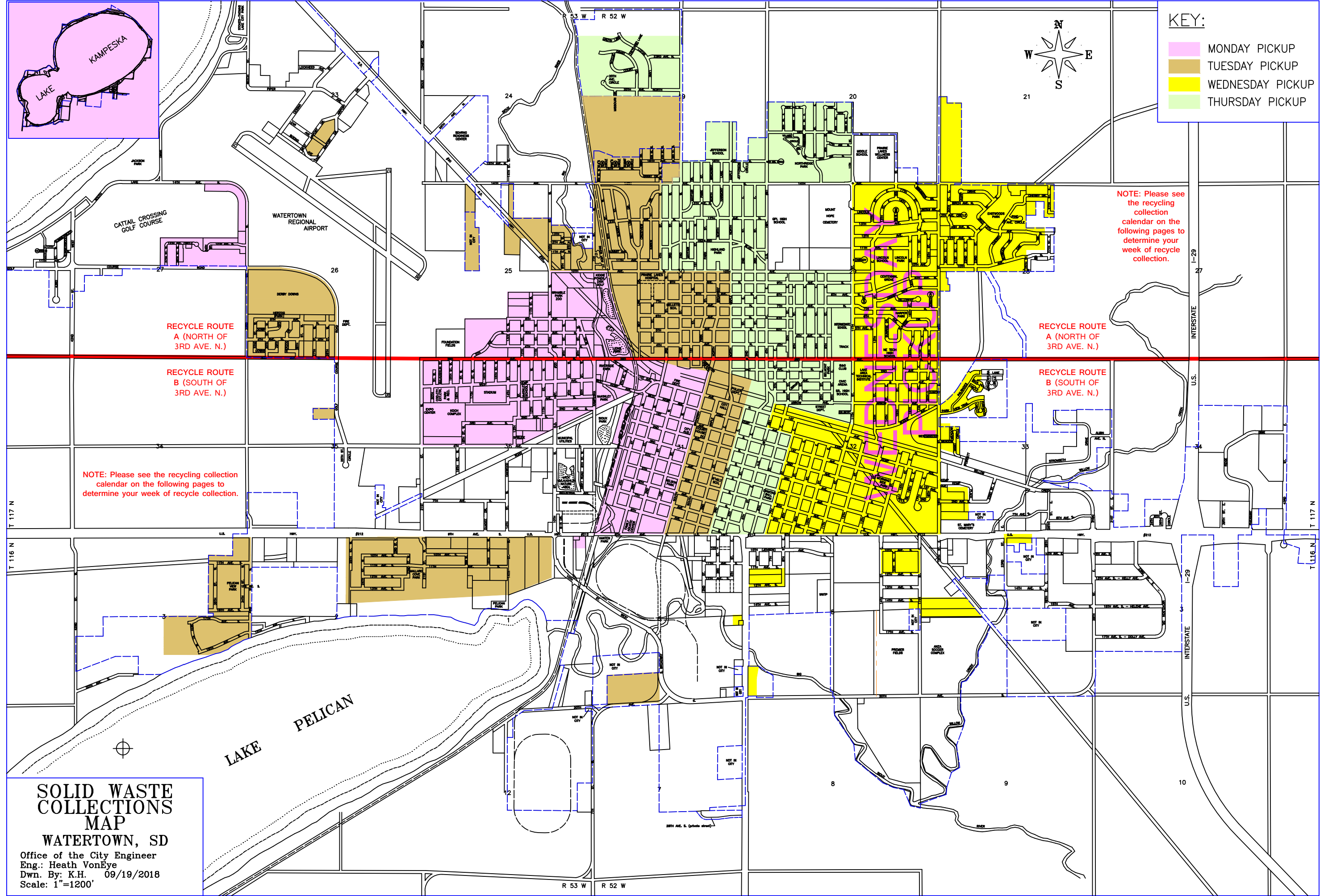
RECYCLE ROUTE B (SOUTH OF 3RD AVE. N.)

NOTE: Please see the recycling collection calendar on the following pages to determine your week of recycle collection.

SOLID WASTE COLLECTIONS MAP

WATERTOWN, SD

Office of the City Engineer
 Eng.: Heath VonEye
 Dwn. By: K.H. 09/19/2018
 Scale: 1"=1200'





2023 RECYCLING COLLECTION CALENDAR



Orange box = Recycle A

Blue box = Recycle B

Recycle Route A or B will be collected every other week on the same day as your garbage collection.

H = Holiday - On a Monday holiday, garbage will be collected on the previous Friday. On a Tuesday, Wednesday or Thursday holiday, garbage will be collected on Friday of the same week.

YW = Yard Waste, Grass and Leaves (March 27, 2023 - November 24, 2023, subject to change depending on weather)

Yellow box = Household Hazardous Waste Event (Tentatively April 29, 2023)

January 2023						
S	M	Tu	W	Th	F	S
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28				

March 2023						
S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

April 2023						
S	M	Tu	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			

June 2023						
S	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	H	20	21	22	23	24
25	26	27	28	29	30	1

July 2023						
S	M	Tu	W	Th	F	S
2	3	H	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	Tu	W	Th	F	S
					1	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	H	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	H	11
12	13	14	15	16	17	18
19	20	21	22	H	24	25
26	27	28	29	30	1	2

December 2023						
S	M	Tu	W	Th	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	26	27	28	29	30
31						

YW
YW
YW
YW
YW

YW
YW
YW
YW

YW
YW
YW
YW

YW
YW
YW
YW

YW
YW
YW
YW

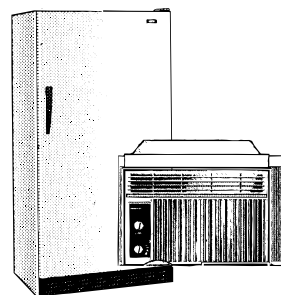
DISPOSABLE PROCEDURES cont.

Once unloaded you must drive back onto the scale to weigh-out. After the light changes green, pull over to the cashier window and the tipping fee will be collected. Cash, checks, debit cards, Visa and Mastercard are accepted. Anyone unloading material in the wrong area will be required to clean up the material and take it to the correct site for disposal. **Scavaging is prohibited.** Do not remove any items from the Landfill disposal sites.

RESTRICTED WASTE

AIR CONDITIONING AND REFRIGERATION EQUIPMENT

The landfill accepts appliances. **The cooling compound or refrigerant is removed at the landfill.** All doors should be removed from refrigerators and freezers before they are brought to the landfill. All contents must be removed from refrigerators and freezers.



SEPARATE WASTES

The landfill operation requires that different types of waste be placed in separate areas. Individuals bringing solid waste to the landfill must identify the type of material and the point of origination. We do not recommend mixing different types of waste, as mixed loads must be separated **by the hauler** for disposal in the proper areas.

SINGLE STREAM RECYCLING COLLECTION

With SINGLE STREAM recycling, all recyclable items are placed together in one container for collection by an automated truck. Please review the map in the center fold to determine if your address is located in Recycle Route A (north of 3rd Avenue North and all of Lake Kampeska) or in Recycle Route B (south of 3rd Avenue North), then review the Recycling Collection Calendar on pages 7 & 8 to determine the schedule for your SINGLE STREAM recycling collection.

HOLIDAY COLLECTION ELECTRONIC NOTIFICATION

Residential collection customers may sign up to receive holiday garbage collection date notifications by email or text message on your phone. To sign up for the holiday garbage collection notifications:

- Go to www.watertownsd.us
- Click the Notify Me button located center bottom of page.
- Enter your email address and click the Sign In button.
- Scroll down to the News Flash area.
- Click the Phone and/or Email icons to receive the notifications.
- If you click the Phone icon, you will be required to enter your phone number.
- Finally click Save.

HOLIDAY WASTE COLLECTION

Normal collection days, as shown on the color-coded map, are Monday, Tuesday, Wednesday and Thursday. **On a Monday holiday, garbage will be collected on the previous Friday. On a Tuesday, Wednesday or Thursday holiday, garbage will be collected on Friday of the same week. Please see calendar on pages 7 & 8.**

HOLIDAY COLLECTION DATES

- **NEW YEAR'S DAY OBSERVED - 2023** - Monday, January 2, 2023, collected on: Friday, December 30
- **MARTIN LUTHER KING JR. DAY** - Monday, January 16, collected on: Friday, January 13
- **PRESIDENTS' DAY** - Monday, February 20, collected on: Friday, February 17
- **MEMORIAL DAY** - Monday, May 29, collected on: Friday, May 26
- **JUNETEENTH** - Monday, June 19, collected on: Friday, June 16
- **INDEPENDENCE DAY** - Tuesday, July 4, collected on: Friday, July 7
- **LABOR DAY** - Monday, September 4, collected on: Friday, September 1
- **COLUMBUS/NATIVE AMERICAN DAY** - Monday, October 9, collected on: Friday, October 6
- **VETERAN'S DAY OBSERVED** - Friday, November 10, Normal Collection Week
- **THANKSGIVING DAY** - Thursday, November 23, collected on: Friday, November 24
- **CHRISTMAS DAY** - Monday, December 25, collected on: Friday, December 22
- **NEW YEAR'S DAY - 2024** - Monday, January 1, 2024, collected on: Friday, December 29

HOUSEHOLD GARBAGE COLLECTION

COLLECTION SCHEDULE

In the middle of this booklet there is a **color-coded map** of the City and a color-coded calendar. Locate your residence on the map to determine the day of your collection using the color key for the map. **ALL of your garbage, recycling and yard waste will be picked up on the same day by separate trucks at different times.** The color-coded calendar in this booklet also tells you when recyclable material is collected at your location. **(Please read the section on recycling to familiarize yourself with the recycling program.)**

All collection trucks begin their routes at 5:00 a.m., and there is not a set time when they will collect your trash, yard waste and recycling. Residents are urged to place all containers out the night before their collection day to avoid missing the truck. Trucks WILL NOT be rerouted to pick up late containers.

***NOTE: Ordinance 11:0404 - 2.d. states:
All solid waste containers placed on the alley or boulevard shall be removed on the same day of collection.***

95-GALLON REFUSE CONTAINERS

The City provides blue 95-gallon refuse containers. **An automated truck dumps the containers. Residents must place all of their garbage in the container. No refuse should be above the top of the container or around the container. Workers will only collect garbage in the container.** Do not overfill or pack your container or items can become lodged. We recommend that garbage be sealed in plastic bags before placing the garbage in the containers to reduce odors, insects and litter. If you move, do not take the blue 95-gallon refuse container with you.

Container lids must be closed. Please allow FOUR FEET of separation between each container and other obstructions such as vehicles and mail-boxes which may interfere with collection.

SPECIAL WASTES

Food waste and other materials that decay should be drained and wrapped in paper or plastic garbage bags before disposal. Animal waste should be wrapped and tied shut to prevent leakage.

Place broken glass and any other sharp objects in puncture-resistant containers (such as large plastic bottles or metal cans) to prevent injuries. Hypodermic needles must be placed in a puncture-resistant container.

Ashes and soot must be cold and placed in sealed plastic bags.

NO LIQUIDS - PAINT

Do not place paint, anti-freeze, waste oil, pesticides, herbicides, flammable liquid or other hazardous liquids in with residential garbage.

Paint cans must be empty or the contents must be completely dried.

Small quantities of liquid latex (water-based) paint may be mixed with an absorbent floor dry or cat litter and disposed of in the garbage. No oil-based paint. It can be taken to the HHW Event in April (see below). Waste oil should be taken to a location that provides waste oil recycling. Normal household waste such as food waste and discarded household products may be placed in the garbage.



PROHIBITED WASTES

The following materials are prohibited at the Watertown Landfill: **ABSOLUTELY NO TIRES, LIQUIDS, WASTE OIL, HAZARDOUS WASTE, AND LEAD ACID BATTERIES.**

The annual free Household Hazardous Waste Event is tentatively scheduled at the Wastewater Treatment Facility on **Saturday, April 29, 2023**. The hours will be 8:00 a.m. to 12:00 noon. This is the time for households to dispose of hazardous waste. No commercial disposal allowed. Call the landfill for more information.

CHRISTMAS TREES

Christmas trees, stripped of all lights and decorations, are picked up for **TWO WEEKS after Christmas on normal collection days.** After this period, Christmas trees will need to be brought to the landfill by the resident, and the appropriate tipping fee will be charged. **Do NOT bag trees.**



YARD WASTE

Yard waste will continue to be collected in the green 95-gallon containers by an automated truck. These containers are available for purchase from the Watertown Solid Waste Department. The purchase price for the green yard waste containers varies. Containers can be purchased and picked up at the Watertown Regional Landfill (882-6219), or payment can be made at the City Finance Office located at City Hall, 23 2nd Street NE. The Watertown Solid Waste Department will deliver the container(s) after payment has been received (please allow one week for delivery).

Residents will be allowed to purchase more than one container for their yard waste needs. There is no additional charge on your utility bill for yard waste collection.

Only grass clippings, leaves and garden vegetation are to be placed in the green 95-gallon containers. No wood or branches are allowed in the green containers.

Yard waste, garbage and recyclables are all collected the same weekday by different trucks at different times. Please set the container out the night before your collection day. **Yard waste does not include branches or wood.** Residents may place branches or wood in the BLUE refuse container as long as the lid closes, or bring these materials to the landfill and pay the appropriate tipping fee.

During the "leaf season" (dates to be announced), residents may dispose of yard waste and branches at the landfill at no charge:

- All haulers must provide a current residential utility bill to show proof of Watertown residency.
- All loads must contain ONLY grass clippings, leaves and garden vegetation. Branches are disposed of in the wood pile.
- All loads must be secured to prevent any loss of contents on the way to the landfill.

Loads not secured will be charged double the normal tipping fee.

4TH AVENUE SW YARD WASTE SITE

During the spring and fall (dates to be announced), residents will be able to dispose of their yard waste and branches for free at the 4th Avenue SW yard waste site when staffed. Only loads containing yard waste in bags or containers will be accepted at the Yard Waste Drop-off Site. Loose yard waste loads that require shoveling are required to unload at the Landfill. The trees and branches must be less than six inches in diameter and six feet long for disposal at this site.

The 4th Avenue SW site is located next to the Big Sioux River, approximately two blocks east of the Municipal Utilities Department.

COMPOST - TWO FREE TONS with utility bill showing garbage service.

Collected yard waste material, composted at the landfill, is available to Watertown residents for their personal use. Each resident may receive up to two tons (4,000 pounds) at no charge each year. To receive free compost, the resident needs to provide a current residential utility bill with garbage service. There is a charge for additional material. Due to the homeowners' use of pesticides and herbicides, small amounts may be present in the compost. The City of Watertown makes no expressed or implied claims for this product other than what is contained in the label, available at the Watertown Regional Landfill.

RECYCLING CENTERS

The materials listed on pages 2 and 3 are the items that the City will accept as part of the SINGLE STREAM recycling program. If items are added or changed, the City will advertise to inform you of the changes.

LOCAL RECYCLING CENTER

Dependable Sanitation Recycling

717 11th St. NW 886-3006

CITY PROPERTY

The blue 95-gallon refuse and tan recycling containers are the property of the City of Watertown and must remain at the assigned address. **If you move, do not take these containers with you.** If you are not sure of your collection day or have other questions concerning the container, please call the landfill for help at 882-6219.

Please remember that the 95-gallon container(s) have to be accessible for the automated collection trucks to pick them up. Please do NOT set the container(s) within four feet of a parked car, mail box, another container, a tree or other obstacle.



LANDFILL HOURS

MONDAY - SATURDAY

8:00 a.m. - 4:00 p.m.

SUNDAYS AND HOLIDAYS

Closed

Gate closes at 4:00 p.m. SHARP!

You must allow adequate time to arrive prior to the gate closing at 4:00 p.m.

If you have any questions, please call the Landfill at 882-6219 before you bring your solid waste load out for disposal.

**If you still have questions, please call:
WATERTOWN LANDFILL
882-6219
RECYCLING CONTRACTOR
886-3006**

Recycling Containers

Register at www.watertownsd.us to receive a city-owned recycling container at no cost. On-line registration is quick and easy. Please use this method if possible.

Other registration options include completing the form at the Finance Office in City Hall. Please only call the Landfill to register if absolutely necessary at **882-6219**. Phone lines are limited.

Residents may request more than one recycling container per residence, at no additional charge.

Yard Waste Containers

Green 95 gallon yard waste containers are available for sale through the City.

Pay at the City Finance Office for delivery in about one week. Pay at the Landfill and take it with you, or call the Landfill with your credit card information for delivery in about one week.

Call the Landfill at

882-6219

**for Yard Waste Container
current prices.**





Watertown Solid Waste Department
P.O. Box 910
Watertown, SD 57201-0910

PRESORTED
STANDARD
U.S. POSTAGE
PAID

Watertown, SD 57201
PERMIT #550